

SALINE AREA SCHOOLS

BOARD OF EDUCATION STUDY SESSION

Liberty School Board Room

April 27, 2021

6:30 PM



AGENDA

Mission

We, the Saline Area Schools, will equip all students with the knowledge, technological proficiency, and personal skills necessary to succeed in an increasingly complex society. We expect that our students, staff, and the Saline Community will share in these responsibilities.

OPENING

1. **CALL TO ORDER** of the Board of Education Study Session of April 27, 2021.

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENT**

A member of the public may address the Board briefly, for up to three minutes, or request to be scheduled on the agenda of a future meeting. Please note that students will be given priority to speak on any topic. The first public participation portion of the meeting will be limited to one-half hour (30 minutes) normally and limited to agenda items. A second public participation portion will be offered at the end of the agenda to allow for any other comment.

Individuals addressing the Board should take into consideration the rules of common courtesy. The public participation portion of the meeting cannot be used to make personal attacks against a Board Member, District Employee, or Student.

STUDENTS

OTHER PUBLIC STAKEHOLDERS

EXTENDED PUBLIC COMMENT - Dawn Krause, SAS Parent

PO5342 - DNR Orders for Minor Students

PO5343 - Physician Order for Scope of Treatment (POST)

AGENDA

4. REVISIONS/APPROVAL OF AGENDA

Items may be added or deleted from the meeting agenda, and/or the order of items may be changed, at the request of an individual Board member or the Superintendent. The agendas must be approved before proceeding further.

RECOMMENDED MOTION . . . move to approve the agenda as printed/revised.

ROLL CALL VOTE

Trustee Boatswain

Secretary Estep

Trustee Gerbe

Vice President McVey

Trustee Miller

Trustee Valenti

President Steben

5. SCHEDULED REPORTS

A. **Girls Who Code** - Karyn Bloch, Advisor

B. **Heritage/MS/HS FIRST Robotics** - (Carter Harris (HS), Chris Myers (Heritage), Jeroen Spitael (MS))

C. **Continue to Learn / Learning Framework** - Interim Superintendent Laatsch

D. **Staff Appreciation Week**- President Steben

6. ACTION ITEM

RECOMMENDED MOTION ... to approve the adoption of the Diversity, Equity, and Inclusion Advisory Committee Policy for Saline Area Schools as submitted by the Board Policy Committee.

ROLL CALL VOTE

Trustee Boatswain

Secretary Estep

Trustee Gerbe

Vice President McVey

Trustee Miller

Trustee Valenti

President Steben

7. **DISCUSSION ITEMS**

- A. **Board Operating Procedures Policy 0131.1** - Policy Chair, Secretary Estep

8. **ADMINISTRATION/BOARD UPDATES**

9. **CONSENT AGENDA**

The following are offered as part of the Consent Agenda. The motion noted will allow for the authorization of all listed items, without discussion, unless a member of the Board requests that any one or all be considered individually.

RECOMMENDED MOTION . . . move to authorize the following items as part of the Consent Agenda:

- A. **Approval** of the Board of Education Meeting Minutes of April 13, 2021
- B. **Approval** of the Board Policy Committee Meeting Minutes of April 5, 2021
- C. **Approval** of the Board of Education Special Meeting Minutes of April 8, 2021
- D. **Approval** of the Board Finance Committee Meeting Minutes of April 13, 2021
- E. **Approval** of the Board Policy Committee Meeting Minutes of April 21, 2021
- F. **Approval of Payment** of the General Fund Accounts Payable of April 27, 2021, in the amount of \$684,238.72.
- G. **Approval of Payment** of the Bond Series II Accounts Payable of April 27, 2021 in the amount of \$173,734.11.
- H. **Receive and File** Finance and Human Resources Reports.
- I. **Reaffirm Commitment** to Extended COVID-19 Learning Plan as approved on 9/22/2020, amended on 1/21/21

ROLL CALL VOTE

Trustee Boatswain
Secretary Estep
Trustee Gerbe
Vice President McVey
Trustee Miller
Trustee Valenti
President Steben

CLOSING

10. **ITEMS SCHEDULED ON NEXT AGENDA**

A.

11. **PUBLIC COMMENT**

A member of the public may address the Board briefly, for up to three minutes, or request to be scheduled on the agenda of a future meeting.

STUDENTS

OTHER PUBLIC STAKEHOLDERS

12. **NEXT MEETING**

The next Board of Education Meeting will be held on May 11, 2021, at 6:30 PM.

13. **ADJOURNMENT**

RECOMMENDED MOTION ... to adjourn the Board of Education Study Session Meeting of April 27, 2021, at _____ PM.

ROLL CALL VOTE

Trustee Boatswain
Secretary Estep
Trustee Gerbe
Vice President McVey
Trustee Miller
Trustee Valenti
President Steben

Policy Review Memorandum

To: Board of Education
From: Board Policy Committee
Date: 4/23/21
Subject: **DEI Advisory Committee** Policy DRAFT

This policy is being brought to the Board of Education for the 2nd reading and a vote as added to the April 27th 2021 Board of Education agenda.

This policy:

	Reflects current state of the law and should be adopted
	Is recommended but not required
XX	Not currently a SAS Board Policy

Key Idea

The purpose of this policy is to:

1. Formation of a Diversity, Equity and Inclusion Advisory Committee
2. Support and enhance DEI efforts by developing strategies to create a culturally competent and inclusive environment.
3. Provide multiple perspectives to inform the Board on how to continuously improve its efforts to create a welcoming and inclusive school community

This attached revision is recommended for consideration and adoption.

Recommended Resolution To Adopt

It is moved by (BOE name), and seconded by (BOE name) to ... approve the (adoption of) Diversity, Equity, and Inclusion Advisory Committee for Saline Area Schools.

Ayes

Nayes

FINAL DEI Policy DRAFT for 2nd Reading

Book	Policy Manual
Section	Programs (po #### to be assigned by Neola)
Title	DIVERSITY, EQUITY, AND INCLUSION ADVISORY COMMITTEE
Code	po _____
Status	Active
Adopted	
Last Revised	

- DIVERSITY, EQUITY, AND INCLUSION ADVISORY COMMITTEE

The Board of Education authorizes the formation of a Diversity, Equity, and Inclusion Advisory Committee.

Saline Area Schools District and its Board of Education are committed to creating a culturally competent and responsive school environment where the diverse attributes of each student, staff member and community member are recognized, valued and celebrated. The Advisory committee created by this Policy will support and enhance this effort by developing strategies to create a culturally competent and inclusive environment. The Advisory Committee shall also provide multiple perspectives to inform the Board on how to continuously improve its efforts to create a welcoming and inclusive school community.

The Diversity, Equity, and Inclusion Advisory Committee shall endeavour to be comprised of members who reflect multiple affinity identities, including, but not limited to: LGBTQ+, race, ethnicity, cultural diversity (language, religion, country of origin, etc.) and ability. Committee members are expected to have a demonstrated interest in, and commitment to, advancing the District's DEI initiatives and efforts. The committee will include the following stakeholder groups:

- Superintendent or other senior administrator as designated by the Superintendent
- Parents/Guardians of currently enrolled students in the SAS district
- Teachers, staff, and/or administrators from the elementary, middle and high school levels
- Middle and/or high school students
- Board of Education
- Community Members (resides within SAS District boundaries)

The committee shall have no more than 20 members.

Committee members shall be required to do the following:

- Attend regularly scheduled Committee meetings.
- Participate in committee work/activities outside of regularly scheduled Committee meetings.
- Committee members are ambassadors for the Saline Area Schools and as such, must maintain ethical and professional behavior at all times.

The Board of Education DEI Committee members and Superintendent (or designee) will appoint new members to the Committee when there is a vacancy. A vacancy will exist if a member resigns from the Committee or their term

expires. Applications will be accepted on a rolling basis and will stay on file for two years. Committee members, other than the Board Member Committee Members and Superintendent, are limited to serving for two consecutive terms. A single term is two years.

- Selection process will be by application
- Applications will be reviewed by the Superintendent (or designee) and Board DEI Committee Members on a rolling basis
- If selected, applicant will be notified when a vacancy becomes available

The committee shall have 2 co-chairs, the Superintendent (or designee) and a parent. The official spokesperson of the committee will be the Superintendent (or designee) and will provide updates to the Board of Education on a quarterly basis.

Vision and Mission

Vision: The vision of the DEI Advisory Committee is to foster an inclusive, educational community where every member feels welcomed, heard, valued and respected. We aspire to involve and reflect the communities we serve because having varied perspectives leads to better outcomes.

Mission In alignment with the Saline Area Schools strategic framework and compass, we will create an educational environment that is diverse, equitable, and inclusive.

By Diversity, we mean embracing, honoring and celebrating the wide array of differences within us including, but not limited to: race, age, sex, body type, gender expression, gender identity, color, socio-economic class, ethnicity, language, culture, sexual orientation, national origin, religion/spirituality, and ability.

By Equity, we mean ensuring all members within the District have an equal opportunity to participate in the educational community. The goal of the Committee is to ensure Each and EVERY member in our educational community will have the opportunity, resources, and support to thrive and grow. We align our policies, practices, and resources to result in more responsive practices to better meet the needs of our community of students, teachers, administrators, and staff, where all can thrive.

By Inclusion, we mean encouraging, promoting and sustaining a true sense of belonging and empowerment for each and every member of our educational community. We nurture an environment in which everyone feels valued and respected.

COMMITTEE CHARGE

The Diversity, Equity, and Inclusion Advisory Committee, in partnership with the Superintendent and the Board, shall:

- A. Assess the current district environment related to diversity, equity, and inclusion.
- B. Review and make recommendations to applicable district policies and procedures related to diversity, equity, and inclusion.
- C. Assess district efforts and progress in achieving diversity, equity and inclusion objectives.
- D. Make Recommendations to the Board regarding DEI initiatives that the Committee believes will aid in the implementation of the purpose of this Policy.
- E. Present at least quarterly to the Board of Education regarding committee activities.



Memorandum

To: Board of Education

From: Stephen Laatsch
Interim Superintendent

Date: April 22, 2021

Subject: Board Operating Procedures: Policy 0131.1

Since we have moved deliberations on policy issues from the Committee of the Whole to a sub-quorum Policy Committee, the discussion on this policy at the April 27th Board Meeting is designed to start the process of revising or adopting policies through a smaller committee.

We are placing the BOP Policy 0131.1 on the April 27th agenda as a Discussion Item.

SDL:bj

Attachment

Policy 0131.1 - BYLAWS AND POLICIES

Review and Update of Board Policy and Bylaws from Neola

1. Board policies and bylaws are developed and updated as needed based on recommendations from NEOLA, required in response to legislative and other governmental actions, judicial rulings, district's attorney and administrative review, or current practice.
2. The Chair of the Policy Committee and the Superintendent reviews policy changes presented by Neola and separates them into "Consent Agenda" and "Full Board Discussion" categories and provides an overview document that includes rationales, if necessary, to assist in a full board review.
3. These updates will be shared with the whole Board a minimum of one week before they appear on the public agenda.
4. During this review period, any board member may request that a policy change be moved to "Full Board Discussion" from "Consent Agenda" by consulting with the Policy Chair.

Development and Updates of Board Policy and Bylaws from Board Member(s)

1. A Board Member(s) may present a new policy or revisions to an existing one.
2. The Board Member will discuss the proposed changes with the Policy Chair, the Board President and the Superintendent.
3. The Policy Chair, Superintendent and/or Board President may seek legal review if necessary.
4. Following this review, the Policy Chair will send the new or revised policy, including a rationale statement, to the whole board for input.
 1. One on one feedback will be provided to the Policy Chair during a prescribed time period (usually no longer than two weeks).
 2. The Policy Chair will work with the Board Member who requested the changes in policy, to refine the proposal with the feedback received from other Board Members.
5. The refined policy proposal will be submitted by the Policy Chair for inclusion on a future Agenda as "Full Board Discussion."

All policy changes will first appear on the Agenda as a discussion item. If the full board discussion is complete and there is a sense of consensus, then the policy appears on a future Agenda as an action item for adoption.

Note: This process allows the public two separate opportunities for comment before a vote is taken.

If the full board discussion results in no sense of a consensus, then the policy is taken off future agendas while feedback is reviewed, details are researched, and opinions are gathered. The Policy Chair may then return it for full board discussion on a future agenda.

Revised August 25, 2020

**** DRAFT ****

SALINE AREA SCHOOLS

BOARD OF EDUCATION Meeting

Liberty School Board Room

Tuesday, April 13, 2021

6:30 PM



MINUTES

Mission

We, the Saline Area Schools, will equip all students with the knowledge, technological proficiency, and personal skills necessary to succeed in an increasingly complex society. We expect that our students, staff, and the Saline Community will share in these responsibilities.

OPENING

1. **CALL TO ORDER** of the regular Board of Education Meeting of April 13, 2021 at 6:34 by Board President Steben.

Board Members Present

Trustee Boatswain, Secretary Estep, Trustee Gerbe, Vice President McVey, Trustee Miller, Student Representative Noah Socha, President Steben, Trustee Valenti

Central Administration Present

Interim Superintendent Laatsch, Assistant Superintendent Ellis and Assistant Superintendent Owsley.

2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**

STUDENTS

No comments by students (both in person and Zoom).

OTHER PUBLIC STAKEHOLDERS

No comments by other public stakeholders (both in person and Zoom).

AGENDA

4. **REVISIONS/APPROVAL OF AGENDA**

MOTION made by Trustee Valenti, seconded by Trustee Miller, **to approve the agenda as printed.**

ROLL CALL VOTE

Trustee Valenti - Aye
Trustee Boatswain - Aye
Secretary Estep - Aye
Trustee Gerbe - Aye
Vice President McVey - Aye
Trustee Miller - Aye
President Steben - Aye

Ayes - All Present - **Motion Carried**

7. **SCHEDULED REPORTS**

A. **DEI Leadership Coalition**

Presenters: Dr. Alex Schukow, Bridgette Sparks, Channon Washington, Cory Belote and Melissa Zaksek.

Brief overview of this group's history which began in 2018. Vision is to foster an inclusive, educational community where every member feels welcomed, heard, valued and respected. We aspire to involve and reflect the communities we serve because having varied perspectives leads to better outcomes. Mission is to be in alignment with the Saline Area Schools strategic framework and compass, create an educational environment that is diverse, equitable and inclusive (DEI). Also highlighted some of the work they have done to date and looking forward to the work of this group becoming more sustainable and continuing as it becomes part of the Board and supported by the adoption of the DEI Advisory Committee Policy. Presentation added to the district website under "District Resources".

B. **HS Writing Center**

Presenters: - Jen Denzin, HS Teacher/Advisor, Issac Smith and Sophie Dubovoy
The Writing Center class is a student led initiative and run by students who take this as an independent study class. The Writing Center is a place for students to go for help with their writing. Writing Center "Consultants" are HS students who are nominated to participate in these positions. The mission is to promote positive change and growth in writing skills, regardless of proficiency or experience. They also reviewed the

submission process and scheduling appointments. Also publish a Literary magazine. Some partnership with the Saline Senior Center too.

- C. **Continue to Learn** - Interim Superintendent Laatsch
Review of the Continue to Learn Presentation of 4/13/2021 which appears on the District website. This reviews the local, regional and state data with respect to Covid-19 as compared to the previous meeting on March 23rd. Also a review of the “dashboard” which does show an increase in # of students in quarantine which was expected. The testing that has been done with student athletes both at HS and MS has shown a less than 1% positivity rate. We are continuing with the 4 day in-person instruction and planning for summer programming and 5-day a week full in person instruction for the 2021/22 school year.
- D. **Finance Committee Report** - Trustee Valenti, Chair
Finance committee report from April 13th meeting. Discussion on Series II and III. Series II almost exhausted, about \$300K left. Series III will be closing 4/27/2021. This is the \$13.5M most likely spent in 2022. Largest single category will be spent at the Middle School. Covid funding - we have not received all the money yet, but need to remember that these are 1 time funding dollars and should not be considered part of our operational budget but do more long term planning with these funds. Continuing discussions on budget and student count which will be reviewed at our next meeting on May 3rd along with numbers of school of choice and returning students.
- E. **Superintendent Search Update** - Trustee Valenti, Chair
Board reviewed applications and made their decisions on who would be interviewed for the Superintendent position at a special Board meeting on Thursday, August 8, 2021. Meeting was facilitated by Mr. David Killips from the Michigan Leadership Institute. 5 candidates were selected. Interviews will be April 26th 28th, and 29th with the final interviews to take place on May 5th.

MOTION made by Trustee Boatswain, seconded by Trustee Miller, **to recess for 5 minute and return at approximately 8:40 pm.**

ROLL CALL VOTE

Trustee Valenti - Aye
Trustee Boatswain - Aye
Secretary Estep - Aye
Trustee Gerbe - Aye
Vice President McVey - Aye
Trustee Miller - Aye
President Steben - Aye

Ayes - All Present - **Motion Carried**

8. **ACTION ITEM**

MOTION made by Trustee Valenti, seconded by Trustee Miller, **to approve the School Building and Site Bonds, Series III ratifying resolution as outlined by Thrun Law Firm and submitted by Assistant Superintendent Owsley.**

ROLL CALL VOTE

Trustee Valenti - Aye
Trustee Boatswain - Aye
Secretary Estep - Aye
Trustee Gerbe - Aye
Vice President McVey - Aye
Trustee Miller - Aye
President Steben - Aye

Ayes - All Present - **Motion Carried**

MOTION made by Vice President McVey, seconded by Trustee Valenti, **to approve, as amended, the Resolution approving Procedures for Electronic Meetings and Saline Area Schools Board of Education Electronic Meeting Procedures as advised by Collins and Blaha Law Firm and submitted by Assistant Superintendent Ellis and President Steben with modifications to replace language that states B(3)(ii) to read A(3)(ii) in all places and under the section "Notice to Board President" replace language that states Section II(B) and/or (C) to read Section II (A) and/or (B).**

ROLL CALL VOTE

Trustee Valenti - Aye
Trustee Boatswain - Aye
Secretary Estep - Aye
Trustee Gerbe - Aye
Vice President McVey - Aye
Trustee Miller - Aye
President Steben - Aye

Ayes - All Present - **Motion Carried**

MOTION made by Trustee Boatswain, seconded by Vice President McVey **to approve the Saline Area Schools Board of Education Electronic Meeting Procedures, with amended language as stated in above Motion, to temporarily reside within our Board Operating Procedures until December 31, 2021 or until orders are lifted in Washtenaw**

County.

ROLL CALL VOTE

Trustee Valenti - Aye
Trustee Boatswain - Aye
Secretary Estep - Aye
Trustee Gerbe - Aye
Vice President McVey - Aye
Trustee Miller - Aye
President Steben - Aye

Ayes - All Present - **Motion Carried**

Table discussion regarding the Affidavit.

MOTION made by Trustee Miller, seconded by Trustee Boatswain, **to approve the minutes from the April 8th, 2021 Closed Session for Superintendent Search, as facilitated by Vice President McVey.**

ROLL CALL VOTE

Trustee Valenti -Aye
Trustee Boatswain Aye
Secretary Estep - Aye
Trustee Gerbe - Aye
Vice President McVey - Aye
Trustee Miller - Aye
President Steben - Aye

Ayes - All Present - **Motion Carried**

9. DISCUSSION ITEMS

- A. **DEI Advisory Committee Policy Draft, 2nd Reading** - Secretary Estep, Chair
In 2019, the Board of Education authorized the creation of the DEI Advisory Committee, the Board Policy committee began drafting the policy in the fall of 2020, the 1st draft was introduced in early 2021 and the 1st reading was presented on March 23, 2021. Today it is presented as the 2nd reading and possible vote.

This DEI Advisory Committee Policy Draft will be added as an action item to the April 27th meeting agenda for a vote. Reviewed requests that had been suggested regarding stakeholder groups. Community members remain and the number of Board of Education members did get removed. Any further suggestions need to be communicated to the Policy Committee to avoid any further delay in moving forward to a vote planned for April 27th.

10. **ADMINISTRATION/BOARD UPDATES**

Interim Superintendent Laatsch

Acknowledges MASB course completions by Board of Education Trustees. Thank you for modeling this professional development for our staff as well. Also kudos to Vice President McVey on the recognition of "Celebration Of Excellence 2021" from EMU. Also thank you to all staff as the district has moved into the 4 day in person instruction model. The 1st Engagement session using our "Saline Bridge to Civility" platform which will be held on April 14th. There is still time to register for future sessions.

Trustee Valenti - Congratulations to Vice President McVey.

Trustee Boatswain - Reminder to Board about the upcoming foundation fundraising event "Lights Camera, Auction" which will be held Saturday, May 15th at 7 pm. This will be held at the Travis Pointe Country Club. Please show your support to FSAS and our district.

Student Representative Noah Socha

Updated board on sports, clubs and organization activities. NHS will be distributing bags throughout the community the week of 4/17 for the backpack drive which collects school supplies for organizations that support families in needs. Follow directions on the bag. Collection date is April 24, 2021.

11. **CONSENT AGENDA**

The following are offered as part of the Consent Agenda. The motion noted will allow for the authorization of all listed items, without discussion, unless a member of the Board requests that any one or all be considered individually.

MOTION made by Trustee Gerbe, seconded by Secretary Estep, **to authorize the following items as part of the Consent Agenda:**

- A. **Approval** of the Board of Education Study Session Meeting Minutes of March 23, 2021.
- B. **Approval** of the Board Policy Committee Meeting Minutes of March 23, 2021.
- C. **Approval of Payment** of the General Fund Accounts Payable of April 13, 2021, in the amount of \$2,118,891.88.
- D. **Approval of Payment** of the Bond Series II Accounts Payable of April 13, 2021, in the amount of \$172,634.34.
- E. **Receive and File** Curriculum, Finance and Human Resources Reports.
- F. **Approval** of NEOLA policy updates for the Policy Manual as recommended and submitted by the Board Policy Committee.

- G. **Reaffirm Commitment** to Extended COVID-19 Learning Plan as approved on 9/22/2020, amended on 1/21/21.

ROLL CALL VOTE

Trustee Valenti Aye
Trustee Boatswain - Aye
Secretary Estep - Aye
Trustee Gerbe - Aye
Vice President McVey - Aye
Trustee Miller
President Steben

CLOSING

12. **ITEMS SCHEDULED ON NEXT AGENDA**

- A. Continue to Learn
- B. Girls Who Code
- C. FIRST Robotics (Heritage/MS/HS)
- D. DEI Advisory Committee (Action)
- E. NEOLA Nondiscrimination/Anti Harassment Policies (Consent)

13. **PUBLIC COMMENT**

STUDENTS

No comments by students (both in person and Zoom).

OTHER PUBLIC STAKEHOLDERS

No comments by other public stakeholders (both in person and Zoom).

14. **NEXT MEETING**

The next Board of Education Meeting will be held on April 27, 2021.

15. **ADJOURNMENT**

MOTION made by Trustee Miller, seconded by Trustee Boatswain, to adjourn the regular Board of Education Meeting of April 13, 2021, at 10:09 PM.

ROLL CALL VOTE

Trustee Valenti
Trustee Boatswain
Secretary Estep

Board of Education Meeting Minutes - April 13, 2021

Trustee Gerbe
Vice President McVey
Trustee Miller
President Steben

Respectfully submitted,

A handwritten signature in black ink that reads "Susan Estep". The signature is written in a cursive style with a large, looped 'S' and a distinct 'E'.

Susan Estep
Board Secretary

Recorded by: Betty Jahnke



MINUTES

Finance Committee Meeting

April 13, 2021

Liberty School Board Room

5 pm

1. Call To Order

Meeting called to order by Finance Chair, Trustee Valenti at 5 pm.

Board Members Present

President Steben, Trustee Valenti, Trustee Gerbe

Central Office Administration Present

Interim Superintendent Laatsch, Assistant Superintendent Owsley

2. Public Comment

No public comment

3. Discussion Items

A. Series II & Series III

We are still on track to secure funding through the sale of Series III bonds. The final resolution will be voted on at this evening's Board of Education meeting. This is set to close on April 27, 2021. We are finishing up spending Series II funding and we continue to progress through early stages of planning and prepping for Series III work which is planning to commence Summer of 2022. This includes larger projects of Roofing and Middle School gymnasium & boiler. Smaller projects will continue throughout this summer including technology device replacement purchases and WIFI improvements. Discussed being careful in considering and open to timing changes based on current supply demands and cost fluctuations.

On a side note, the plan will be to continue to Implement the BYOD program. For the 2021/22 school year, this will be both 9th and 10th grade.

B. Covid-19 Funding

There continue to be more questions than answers. There are many funds that have been discussed, but not yet received by the district. There are many considerations due to the nature of the funding source being federal revenue and the increase to our normal year end audit with multiple single audits needed. We continue to monitor guidance as it comes through and always in continued discussions with the district's auditor. Depending on the states timing with roll out, we will reconseine as much federal revenue in FY21 as possible, however it is very likely that the federal revenue will spill out into FY22 as well. This district has applied for additional funding for a summer school only in which lower elementary students will be invited (MTSS coordinator/instructional staff data and input) to work on literacy and school engagement. There are many other summer camp options/opportunities that are available to the community with a fee based structure through Community Education.

C. Budgets

With our continued efforts with a covid year, many things have been put on pause and efforts have been spent in other places. We are tracking to run a surplus at the end of the year. This will allow us some flexibility to get back to previous practice of funding a modest transfer to our Capital Projects funds. This fund is used for significant items that are not eligible for bond or sinking funds. For example, the district's dump truck will need to be replaced before next winter. This is a large one time purchase that really is not built into the ongoing operations budget, so the district can use this fund to continue to save up for larger purchases over multiple years and designate them for these purposes.

D. Student Count

Continued to discuss some of the engagement that we have had with families/students who left the district. This is an important piece as we look to roll into SOC timelines and to estimate student count as it is a large factor in how our general fund revenues are structured. This will be discussed in more detail at our May 3rd meeting.

*Board Finance Committee Minutes
April 13, 2021*

5. Public Comment

No public comment.

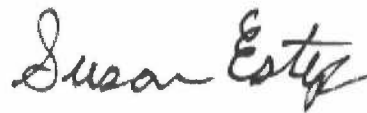
6. Next Meeting

Next meeting of the Board Finance Committee will be May 3, 2021

7. Adjournment

Meeting adjourned at 5:52 pm by Chair, Trustee Valenti

Respectfully submitted,

A handwritten signature in black ink that reads "Susan Estep". The signature is written in a cursive, flowing style.

Susan Estep
Board Secretary

Recorded by: Betty Jahnke

*** DRAFT ***



MINUTES

Policy Committee Meeting

April 5, 2021

Via Zoom

6:30 pm

1. Call To Order

Meeting was called to order by Policy Committee Chair, Secretary Estep at 6:32 pm.

Board Members Present

Trustee Boatswain, Secretary Estep, Vice President McVey

Central Administration Present

Interim Superintendent Laatsch

2. Public Comment

Cory Belote - Spoke in support of a transgender policy.

Dave Rosenfield - Spoke in support of a transgender policy.

Lindsey Anderson - Spoke in support of a transgender policy.

Angi Olson - Spoke in support of a transgender policy.

Viva Rosenfield - Spoke in support of a transgender policy.

3. Discussion Items

A. NEOLA Updates - Consent Agenda

The following NEOLA policy updates should be adopted for compliance with federal and state laws, and/or to maintain accurate policies. It is recommended that these policies be placed on the Consent Agenda for a future Board Meeting.

1. **Policy 5341 Emergency Medical Authorization** (not currently in SAS policies)
It was determined that more fact gathering needs to be done on this policy before proceeding with deciding on adoption or not. SAS does not currently have this policy. It appears to not align with our current practice of using a SIS system to keep this information and not "forms" which is what is referenced in the Neola update. This will be pulled from the 4/13/21 Consent Agenda and added to the agenda of a future Policy Committee Meeting.

Board Policy Committee Meeting Minutes

April 5, 2021

2. **Policy 5342 DNR (Do Not Resuscitate) Order for Minor Students**
New policy. Recommend to adopt. Add to the 4/13/21 Consent Agenda.
3. **Policy 5343 Physician Order for Scope of Treatment (POST)**
New policy. Recommend to adopt. Add to the 4/13/21 Consent Agenda
4. **Policy 8400 School Safety Information**
Not currently a SAS policy. Accept Neola updates, recommend to adopt and add to the 4/13/21 Consent Agenda.
5. **Policy 1623 (1000 Administration) Section 504/ADA Prohibition Against Disability Discrimination Based in Employment.**
Accept Neola updates and add to the 4/13/21 Consent Agenda.
6. **Policy 3123 (3000 Professional Staff) Section 504/ADA Prohibition Against Disability Discrimination Based in Employment.**
Accept Neola updates and add to the 4/13/21 Consent Agenda.
7. **Policy 4123 (4000 Support Staff) Section 504/ADA Prohibition Against Disability Discrimination Based in Employment.**
Accept Neola updates and add to the 4/13/21 Consent Agenda.

B. NEOLA Updates and Revision Request

The following NEOLA policy updates all pertain to Nondiscrimination/Anti-Harassment Policies and have been revised by Neola to reflect change in terminology and definitions, terms, and processes that are consistent with the latest regulations released by the US Department of Education, specifically Title IX regulations released in May of 2020, adopted in August of 2020. In addition, Policy Chair, Secretary Estep is recommending revisions to all of these policies to remove "(sexual orientation and transgender identity)" and replace with the following language "sexual orientation, gender identity, gender Expression".

1. Policy 1422 Nondiscrimination and Equal Employment Opportunity (Revised)
2. Policy 3122 Nondiscrimination and Equal Employment Opportunity (Revised)
3. Policy 4122 Nondiscrimination and Equal Employment Opportunity (Revised)
4. Policy 1662 Anti-Harassment (Revised)
5. Policy 3362 Anti-Harassment (Revised)
6. Policy 4362 Anti-Harassment (Revised)
7. Policy 2260 Nondiscrimination and Access to Equal Educational Opportunity (Revised)
8. Policy 5517 Anti-Harassment (Revised)
*The policies **below** are not part of the Neola updates, but language should be changed to be consistent with above recommendations.*
9. Policy 9211 District Support Organizations
10. Policy 8500 Food Service

- C. DEI Advisory Committee Policy (Draft)** Preparation for 2nd Reading at April 13th BOE Meeting. Forward redline edits to the full board prior to the next board meeting as requested.

Board Policy Committee Meeting Minutes
April 5, 2021

Considerations suggested at the March 23rd BOE meeting to be included in the 2nd reading will include:

1. Change to stakeholder groups: Board of Education (remove statement "including at least one member who also serves on the Policy Committee)
2. To better clarify the application process, add bullet points:
 - Selection Process will be by application
 - Applications will be reviewed by the Superintendent (or designee) and Board DEI Committee Members on a rolling basis
 - If selected, applicant will be notified when a vacancy becomes available
3. Discussion regarding stakeholder group "Community Members". Wording will remain the same and no changes made.

D. Transgender Students Policy (New, Draft)

Secretary Estep presented to the committee a policy which has been adopted by the Plymouth Canton schools passed in December of 2020. This Policy (5517.03) is titled "Transgender and Gender Nonconfirming Students". She provided some historical background on the development of this policy.

Interim Superintendent Laatsch recommended that this policy be studied and reviewed by the DEI Advisory Committee (once it has been formally adopted) and then have the DEI AC establish a subgroup that would make contact with Plymouth Canton and meet with them to gaining a better understanding about how they came to develop this policy and the complete process they went through in adopting this. He also recommends that we should also have a building audit with Rex Clary, Director of Bldg & Grounds, to walk through our buildings to access the current things that are part of this policy; like how to set up the restrooms and locker rooms to support our students in this way and how this would be rolled out for Saline Area Schools.

It was decided to table this discussion until the next Policy Committee meeting. Secretary Estep will bring forward more information.

4. Next Meeting

TBD through Doodle poll.

5. Public Comment

Dave Rosenfield - Spoke in support of a transgender policy.

Viva Rosenfield - Spoke in support of a transgender policy.

6. Adjournment

Meeting was adjourned by Secretary Estep at 8:55 pm.

*Board Policy Committee Meeting Minutes
April 5, 2021*

Respectfully Submitted:

A handwritten signature in cursive script that reads "Susan Estep". The signature is written in dark ink and is positioned above the printed name and title.

Susan Estep
Board Secretary

Recorded by: Betty Jahnke

*** DRAFT ***

SALINE AREA SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING

Liberty School Board Room
Zoom

Thursday, April 8, 2021
5:30 PM



MINUTES

Mission

We, the Saline Area Schools, will equip all students with the knowledge, technological proficiency, and personal skills necessary to succeed in an increasingly complex society. We expect that our students, staff, and the Saline Community will share in these responsibilities.

1. **CALL TO ORDER** of the Special Board of Education Meeting of April 8, 2021 at 5:37 by Board President Steben.

Board Members Present

Trustee Boatswain, Secretary Estep, Trustee Gerbe, Vice President McVey, Trustee Miller, President Steben, Trustee Valenti

2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**

STUDENTS

No Comments by students (both in person and Zoom).

OTHER PUBLIC STAKEHOLDERS

No comments by other public stakeholders (both in person and Zoom).

4. **REVISIONS/APPROVAL OF AGENDA**

MOTION made by Trustee Gerbe, seconded by Trustee Boatswain, **to approve the agenda as printed.**

*Board of Education Special Meeting
April 8, 2021*

ROLL CALL VOTE

Trustee Miller - Aye
Trustee Valenti - Aye
Trustee Boatswain - Aye
Secretary Estep - Aye
Trustee Gerbe - Aye
Vice President McVey - Aye
President Steben - Aye

Ayes - All Present - **Motion Carried**

5. DISCUSSION ITEM

- A. **Superintendent Search** - Mr. Dave Killips, MLI Consultant & President Steben
Dave Killips explained the process of going in and out of closed session. He said that all candidates asked for confidentiality when reviewing their application materials, allowing the Board of Education Trustees to enter into closed session. Trustees review application materials and can only ask clarifying questions of him. Trustees cannot deliberate or make any decisions during closed session. This is a violation of OMA. Anything discussed in closed session cannot be discussed outside of closed session.
After Trustees return from closed session to open session, the candidates will be referred to as assigned numbers. Deliberation takes place with the Trustees, and motion will be made to interview candidates. He will then make phone calls, and schedule interviews with the candidates. He will then announce the names of the candidates, and when the interviews will take place with each candidate.

6. PRESENTATION OF SUPERINTENDENT APPLICANTS

MOTION made by Trustee Boatswain, seconded by Trustee Miller, **to enter into Closed Session of the Board of Education at 5:47 pm for presentation of applicant materials pursuant to 8(f)- reviewing job applications when candidates request confidentiality, of the Open Meetings Act (OMA 1977 OAG 5183 and 1979 OAG 5436).**

ROLL CALL VOTE

Trustee Miller - Aye
Trustee Valenti - Aye
Trustee Boatswain - Aye
Secretary Estep - Aye
Trustee Gerbe - Aye
Vice President McVey - Aye
President Steben - Aye

Ayes - All Present - **Motion Carried**

*Board of Education Special Meeting
April 8, 2021*

7. **REOPENING OF OPEN SESSION**

MOTION made by Vice President McVey, seconded by Trustee Miller, **to enter back into Open Session of the Board of Education at 9:08 pm.**

ROLL CALL VOTE

Trustee Miller - Aye
Trustee Valenti - Aye
Trustee Boatswain - Aye
Secretary Estep - Aye
Trustee Gerbe - Aye
Vice President McVey - Aye
President Steben - Aye

Ayes - All Present - **Motion Carried**

8. **DISCUSSION OF SUPERINTENDENT APPLICANTS**

A. Superintendent Search - Mr. Dave Killips, MLI Consultant & Trustees

Trustees said which candidates they would like to interview and why. Trustees listed the candidates by the numbers that were assigned to each of their applications.

Trustee Miller - 2, 7, 4, 6
Trustee Valenti - 2, 4, 5, 7
Trustee Boatswain - 4, 6, 1, 7
Secretary Estep - 6, 5, 7, 4
Trustee Gerbe - 2, 4, 7, 6
Vice President McVey - 2, 5, 7, 1, 4
President Steben - 2, 5, 7, 4

Deliberations occurred around candidates 5 and 6, because not everyone had selected them to interview. Trustee Miller and Trustee Gerbe confirmed that they are in support of candidate 5. Trustee Boatswain is in support of both 5 and 6, and asked for other Trustees to consider 6 as well. Vice President McVey, Trustee Valenti, President Steben are okay if we bring in candidate 6. Consensus was made to bring candidates 2, 5, 7, 4, 6.

Trustee Gerbe collected all application materials of the candidates who were not chosen, and gave them to David Killips. Trustees reviewed first round interview questions. David Killips announced the names, titles, interview dates and times. He

*Board of Education Special Meeting
April 8, 2021*

briefly described preparing for the day of interviews. Half day tours, candidates meeting people in the district; question of whether the internal candidate does a tour.

MOTION made by Secretary Estep, seconded by Trustee Valenti, **to invite Candidates Number 2, 5, 7, 4, 6 to interview for the Superintendent of Saline Area Schools, and Board discussion of interview questions.**

ROLL CALL VOTE

Trustee Miller - Aye
Trustee Valenti - Aye
Trustee Boatswain - Aye
Secretary Estep - Aye
Trustee Gerbe - Aye
Vice President McVey - Aye
President Steben - Aye

Ayes - All Present - **Motion Carried**

CANDIDATES ANNOUNCED, INTERVIEWS SCHEDULED

Monday, April 26, 2021

5:30 pm: Dr. William J. Patterson, Asst. Superintendent of Secondary Curriculum, Jackson Public Schools

7:00 pm: Tyrone Weeks, Director of State and Federal Programs, Farmington Public Schools

Wednesday, April 28, 2021

5:30 pm: Dr. Stephen Laatsch, Interim Superintendent of Saline Area Schools

7:00 pm: Edward Manuszak, Superintendent, Dundee Community Schools

Thursday, April 29, 2021

5:30 pm: Dr. Amy Kruppe, Superintendent, Hazel Park Schools

9. PUBLIC COMMENT

STUDENTS

No Comments by students (both in person and Zoom).

OTHER PUBLIC STAKEHOLDERS

No comments by other public stakeholders (both in person and Zoom).

*Board of Education Special Meeting
April 8, 2021*

10. NEXT MEETING

The next Board of Education Meeting will be held on April 13, 2021, at 6:30 PM.

11. ADJOURNMENT

MOTION made by Trustee Miller, seconded by Trustee Boatswain, to adjourn the Special Board of Education Meeting of April 8, 2021, at 10:14 PM.

ROLL CALL VOTE

Trustee Miller - Aye
Trustee Valenti - Aye
Trustee Boatswain - Aye
Secretary Estep - Aye
Trustee Gerbe - Aye
Vice President McVey - Aye
President Steben - Aye

Ayes - All Present - **Motion Carried**

Respectfully submitted,

A handwritten signature in black ink that reads "Susan Estep". The signature is written in a cursive, flowing style.

Susan Estep
Board Secretary

*** DRAFT ***



MINUTES

Policy Committee Meeting

April 21, 2021

Via Zoom

7 pm

1. Call To Order

Meeting called to order by Policy Chair, Secretary Estep at 7:03 pm.

Board Members Present

Trustee Boatswain, Secretary Estep, Vice President McVey

Central Administration Present

Interim Superintendent Laatsch

2. Public Comment

No public comment

3. Discussion Items

A. DEI Advisory Committee Policy (Draft) *Preparation for approval of the Policy at the April 27, 2021 Board of Education Meeting.*

The Policy Committee reviewed each of the the submitted suggestions by the Board Trustees and made determinations as to whether they would be included in the policy and if not, the reason why. A FAQ document will be compiled and forwarded to the full board prior to the next meeting on April 27th with all the suggestions and the action taken regarding each suggestion. The final draft of the DEI Advisory Committee Policy will also be forwarded to the Trustees in advance of the April 27th meeting and will be placed on the agenda for the April 27th Board of Education meeting as an Action Item.

April 21, 2021

B. Board Operating Procedures (BOP) -Policy 0131.1 - Bylaws and Policies

Recommending to add to the next Board of Education agenda as a "Discussion Item". This process for BOPs is reflected in Policy 0131.1, allowing for BOP revisions to be adopted by "simple resolution of the Board".

The Policy Committee reviewed this Board Operating Procedure Policy since having moved deliberations on policy issues from the Committee of the Whole to a sub-quorum Policy Committee, these revisions are designed to clarify the process of revising or adopting policies through a smaller committee.

4. Public Comment

No public comment

5. Next Meeting

Wednesday, May 12, 2021 5 pm

6. Adjournment

Meeting was adjourned by Secretary Estep at 8:41 pm.

Respectfully Submitted,

A handwritten signature in black ink that reads "Susan Estep". The signature is written in a cursive, flowing style.

Susan Estep
Board Secretary

Recorded by: Betty Jahnke



Board of Education
27.Apr.2021

TOPIC: Human Capital Recommendations

Curt Ellis, Assistant Superintendent of Human Resources presents for your consideration the following human capital changes including resignations, new hires and changes in tenure status:

RESIGNATIONS / TERMINATIONS:

<u>NAME</u>	<u>BLDG./DEPT.</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>REASON</u>	<u>EFFECTIVE</u>
Michael Schaeffer	Saline HS	Lead Custodian	Resignation	Retirement	7.Jun.21
Lauren Waddell	Heritage	Teacher	Resignation	Personal	28.Aug.20
Victoria Ziemba	Woodland Meadows	Paraeducator	Resignation	Personal	30.Apr.21

NEW HIRES

<u>NAME</u>	<u>BLDG./DEPT.</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>STEP</u>	<u>EFFECTIVE</u>
Brandon Butler	Liberty	YA Paraeducator	New Hire	YA PP 1	15.Apr.21

RECOMMENDATION: That the Saline Area Schools Board of Education adopts the personnel report recommendations as presented.



Month End Board Report

Fiscal Year to Date 03/31/21

Other Code	Amended Budget	Actual	Encumbrances	% Act/Bud	Bud-Act	Prior Year Total	Prior to Current Dif.	Function * Code
Fund 11 - General Fund								
Account Type Revenue								
Function * 0000 - Revenue	64,795,497.00	40,040,785.07	.00	62	24,754,711.93	38,499,632.08	1,541,152.99	Function * 0000 - Revenue
Account Type Revenue Totals	\$64,795,497.00	\$40,040,785.07	\$0.00	62 %	\$24,754,711.93	\$38,499,632.08	\$1,541,152.99	
Account Type Expense								
Function * 1111 - Elem	12,311,967.00	7,632,105.91	31,495.38	62	4,679,861.09	8,060,114.27	(428,008.36)	Function * 1111 - Elem
Function * 1112 - Mid School	6,901,879.00	4,261,730.95	8,940.00	62	2,640,148.05	4,627,073.20	(365,342.25)	Function * 1112 - Mid School
Function * 1113 - High School	10,440,647.00	6,566,923.75	25,815.98	63	3,873,723.25	6,978,171.31	(411,247.56)	Function * 1113 - High School
Function * 1118 - Pre-K	35,539.00	13,485.59	440.62	38	22,053.41	25,183.76	(11,698.17)	Function * 1118 - Pre-K
Function * 1119 - Summer School	6,821.00	8,020.78	.00	118	(1,199.78)	.00	8,020.78	Function * 1119 - Summer School
Function * 1122 - Spec Ed	6,990,876.00	4,352,385.96	8,086.20	62	2,638,490.04	4,947,994.87	(595,608.91)	Function * 1122 - Spec Ed
Function * 1125 - Comp Ed	837,934.00	557,200.46	.00	66	280,733.54	551,469.81	5,730.65	Function * 1125 - Comp Ed
Function * 1127 - Voc Ed	638,522.00	443,482.96	.00	69	195,039.04	462,797.90	(19,314.94)	Function * 1127 - Voc Ed
Function * 1211 - Truancy Services	72,000.00	14,002.33	45,297.67	19	57,997.67	27,666.63	(13,664.30)	Function * 1211 - Truancy Services
Function * 1212 - Guidance	957,522.00	609,714.32	.00	64	347,807.68	639,033.34	(29,319.02)	Function * 1212 - Guidance
Function * 1213 - Health Services	464,500.00	333,188.86	182,020.32	72	131,311.14	287,495.31	45,693.55	Function * 1213 - Health Services
Function * 1214 - Psychologist, School	509,817.00	307,921.16	440.01	60	201,895.84	275,745.94	32,175.22	Function * 1214 - Psychologist, School
Function * 1215 - Speech	1,777,066.00	1,112,103.50	103.85	63	664,962.50	1,266,458.80	(154,355.30)	Function * 1215 - Speech
Function * 1216 - Social Work Services	1,138,159.00	741,453.79	29,643.59	65	396,705.21	714,770.57	26,683.22	Function * 1216 - Social Work Services
Function * 1218 - Teacher Consultant	2,871,947.00	1,814,927.02	345.83	63	1,057,019.98	1,844,965.55	(30,038.53)	Function * 1218 - Teacher Consultant
Function * 1221 - Improvement of Instruction	966,598.00	631,076.00	20,995.96	65	335,522.00	734,559.01	(103,483.01)	Function * 1221 - Improvement of Instruction
Function * 1222 - Educational Media Services	531,671.00	334,016.37	.00	63	197,654.63	328,994.95	5,021.42	Function * 1222 - Educational Media Services
Function * 1225 - Instructional Tech	442,862.00	291,386.03	.00	66	151,475.97	334,263.48	(42,877.45)	Function * 1225 - Instructional Tech
Function * 1226 - Supervision	504,420.00	350,023.41	365.81	69	154,396.59	335,550.63	14,472.78	Function * 1226 - Supervision
Function * 1231 - Board of Ed	246,040.00	117,285.98	13,800.00	48	128,754.02	129,475.85	(12,189.87)	Function * 1231 - Board of Ed
Function * 1232 - Exec Admin	477,041.00	318,042.87	5,281.08	67	158,998.13	321,878.47	(3,835.60)	Function * 1232 - Exec Admin
Function * 1241 - Principal	2,769,783.00	1,948,154.19	3,686.53	70	821,628.81	1,972,854.83	(24,700.64)	Function * 1241 - Principal
Function * 1249 - Other School Admin	493,172.00	27,313.92	9,974.45	6	465,858.08	10,494.89	16,819.03	Function * 1249 - Other School Admin
Function * 1252 - Finance Office	526,586.00	359,915.56	1,733.01	68	166,670.44	368,203.92	(8,288.36)	Function * 1252 - Finance Office
Function * 1257 - District Office	141,275.00	101,713.85	2,726.46	72	39,561.15	102,393.57	(679.72)	Function * 1257 - District Office
Function * 1259 - Other Business Services	163,399.00	135,510.32	.00	83	27,888.68	229,437.70	(93,927.38)	Function * 1259 - Other Business Services
Function * 1261 - Bldg - Grounds	5,385,206.00	3,221,354.30	94,880.53	60	2,163,851.70	3,342,251.61	(120,897.31)	Function * 1261 - Bldg - Grounds
Function * 1266 - Security Services	29,638.00	18,132.44	.00	61	11,505.56	18,529.29	(396.85)	Function * 1266 - Security Services
Function * 1271 - Transportation	1,817,362.00	1,022,523.37	67,829.45	56	794,838.63	1,258,505.22	(235,981.85)	Function * 1271 - Transportation
Function * 1282 - Printing - Communication	8,000.00	144.00	.00	2	7,856.00	10.50	133.50	Function * 1282 - Printing - Communication
Function * 1283 - Staff/Personnel Services	756,179.00	489,474.55	3,210.83	65	266,704.45	523,083.38	(33,608.83)	Function * 1283 - Staff/Personnel Services
Function * 1284 - Technology - Non Instructional	739,260.00	471,980.69	31,888.06	64	267,279.31	514,050.64	(42,069.95)	Function * 1284 - Technology - Non Instructional
Function * 1289 - TV Studio	69,138.00	30,627.00	.00	44	38,511.00	45,541.26	(14,914.26)	Function * 1289 - TV Studio
Function * 1293 - Athletic Activities	1,254,142.00	805,708.81	19,089.16	64	448,433.19	965,601.59	(159,892.78)	Function * 1293 - Athletic Activities
Function * 1299 - Other Support Services	165,949.00	88,071.00	11,929.00	53	77,878.00	85,044.40	3,026.60	Function * 1299 - Other Support Services
Function * 1331 - Community Activities	2,463.00	(5,408.48)	.00	-220	7,871.48	655.84	(6,064.32)	Function * 1331 - Community Activities
Function * 1371 - Non-Public School	17,191.00	12,003.00	.00	70	5,188.00	.00	12,003.00	Function * 1371 - Non-Public School
Function * 1411 - Payments to Other Public Schools Within Michigan	25,000.00	20,000.00	.00	80	5,000.00	40,400.00	(20,400.00)	Function * 1411 - Payments to Other Public Schools Within Michigan
Function * 1511 - Debt Service - Long Term Only - Principal	.00	.00	.00	+++	.00	.00	.00	Function * 1511 - Debt Service - Long Term Only - Principal
Function * 1611 - Fund Modifications (Other Operating Transfers Out)	39,256.00	.00	.00	0	39,256.00	.00	.00	Function * 1611 - Fund Modifications (Other Operating Transfers Out)
Function * 1625 - Transfer to FS	.00	.00	.00	+++	.00	.00	.00	Function * 1625 - Transfer to FS
Function * 1642 - Transfer to M & E	62,500.00	.00	.00	0	62,500.00	.00	.00	Function * 1642 - Transfer to M & E
Account Type Expense Totals	\$63,589,327.00	\$39,557,696.52	\$620,019.78	62 %	\$24,031,630.48	\$42,370,722.29	(\$2,813,025.77)	
Fund 11 - General Fund Totals								
Revenue Totals	\$64,795,497.00	\$40,040,785.07	\$0.00	62 %	\$24,754,711.93	\$38,499,632.08	\$1,541,152.99	
Expense Totals	\$63,589,327.00	\$39,557,696.52	\$620,019.78	62 %	\$24,031,630.48	\$42,370,722.29	(\$2,813,025.77)	
Grand Totals	\$1,206,170.00	\$483,088.55	(\$620,019.78)	40 %	\$723,081.45	(\$3,871,090.21)	\$4,354,178.76	



Memorandum

To: Board of Education

From: Stephen Laatsch
Interim Superintendent

Date: April 23, 2021

Subject: Extended COVID-19 Learning Plan (Amended January 21, 2021)

In affirming our commitment to ECOL per legislative directive, it is our intent to reaffirm at each Board of Education meeting until June.

If you have any questions, please do not hesitate to contact me.

SDL:bj

Attachment

Saline Area Schools | Saline, Michigan

Extended COVID-19 Learning Plan

Amendment

January 20, 2021

This document serves as an amendment to the original Saline Area Schools "Extended COVID-19" Learning Plan originally acknowledged and published on August 27, 2020 (with clarification additions on September 3, 2020).

"State of Michigan Guidelines for Operating Schools Safety" (issued 12/17/2020) will be the reference document for the return to in-person learning in Saline Area Schools.

Address of School District/PSA: Saline Area Schools 7265 Saline-Ann Arbor Rd. Saline, MI 48176

District/PSA Code Number: 81120

District/PSA Website Address: www.salineschools.org

District/PSA Contact and Title: Steve Laatsch, Interim Superintendent

District/PSA Contact Email Address: laatschs@salineschools.org

Name of Intermediate School District/PSA: Washtenaw ISD

Name of PSA Authorizing Body (if applicable):

Date of Approval by ISD/Authorizing Body:

STATE OF MICHIGAN GUIDELINES FOR OPERATING SCHOOLS SAFELY

INTRODUCTION

The State of Michigan has set a goal that all school districts offer an in-person learning option for students as soon as possible, and no later than March 1st. The value of in-person schooling is immeasurable and we all want a return to normal by doing what is best for students, educators and parents. Governor Whitmer and the State of Michigan are working diligently with local school officials and community leaders to ensure schools can operate with proven mitigation measures in place.

Many students have struggled to succeed with distance learning, and the students facing the greatest challenges are disproportionately those who already face the most obstacles. Many of these students and their families need a face-to-face learning environment in order to learn and thrive. Some families will still choose for their children to continue learning remotely and some educators meet the CDC definition of high-risk – and we will continue to support these groups that wish to continue teaching and learning at a distance. We also know that in-person learning provides a key benefit for many parents who rely on their children being in school to be able to participate fully in the economy.

Over the last nine months, medical experts and epidemiologists have closely followed the data and have learned that schools can establish a low risk of transmission by ensuring that everyone wears a mask and adopting careful infection prevention protocols. It is critical that we take a fact-based approach by doing things like wearing face masks, washing hands, and practicing social distancing. As rapid testing access expands, we will have even more tools to make schools safer for students, educators, and other staff.

Schools are strongly encouraged to provide as much in-person learning as is feasible, especially for young learners (PK-5), economically disadvantaged learners, learners with special education needs, and English language learners. The goal should be to reach at least half-time for all students. Nevertheless, we recognize that schools may still need to close if they are experiencing an uncontrolled outbreak, or if they are unable to operate due to quarantined staff. And if cases again rise precipitously, schools may be subject to closure orders from state or local health departments. Unless subject to a closure order, school reopening and closing decisions will ultimately be made by local school districts.

This document collects and summarizes guidance for schools across a range of topics that are relevant to in-person school operations. Prior guidance based on state reopening phases or local case rate targets is now obsolete. In its place, this document recommends that, to reopen or remain open under levels of spread now prevailing statewide, schools should continue to adopt and implement strict infection-control measures. And it affirms that reopening decisions should be made locally, using a holistic assessment of multiple pandemic metrics, and considering the broader COVID context at a given time. Please note that this guidance is intended to update the June 30th, 2020 MI Safe Schools Roadmap.

This guidance is subject to change. MDHHS is carefully monitoring new developments, including the entry of a more transmissible COVID variant into the United States. This document may also be updated if new guidance is provided from the Centers for Disease Control.

STATE OF MICHIGAN GUIDELINES FOR OPERATING SCHOOLS SAFELY

SARS-COV-2 TESTING IN SCHOOLS

Testing to diagnose COVID-19 is part of a comprehensive strategy and should be used in conjunction with promoting behaviors that reduce spread (e.g., mask use, social distancing, hand hygiene); maintaining healthy environments (e.g., cleaning and disinfection, ventilation); managing school operations (e.g., class sizes); and preparing for when someone gets sick.

Testing is not a requirement for schools to return to in-person learning. Schools that follow existing guidance carefully and diligently are not considered major risks for outbreaks. However, testing and early detection of cases may be one additional tool that may be used to allow for in-person instruction.

The state has worked with the Michigan High School Sports Association to pilot a testing program in 200 state high schools. Now that feasibility has been assessed, the state will roll out a voluntary program to offer weekly testing to educators in public schools. Additional pilot programs may also be offered to school districts that are interested in a limited amount of student testing for the purposes of surveillance.

Testing in schools is not a replacement for mitigation practices, including use of masks and social distancing.

VACCINATIONS

The Michigan Department of Health and Human Services (MDHHS) has released a prioritization plan for COVID-19 vaccinations. Teachers and other school staff are classified as “frontline essential workers” under the MDHHS guidance and are now eligible to receive vaccinations with the start of Phase 1b. School districts will be working with state and local partners to arrange vaccination opportunities for school staff. Vaccination is not a requirement for schools to return to in-person learning.

MDHHS is following the Centers for Disease Control and Prevention (CDC) recommendations for prioritization of distribution and administration of COVID-19 vaccines for adults. CDC recommendations are based on input from the Advisory Committee on Immunization Practices (ACIP). This federal advisory committee is made up of medical and public health experts who develop recommendations on the use of vaccines in the United States. ACIP recommended on 12/3/20 that both 1) health care personnel and 2) residents of long-term care facilities be offered COVID-19 vaccine in the initial phase of the vaccination program.

FEDERAL FUNDING AVAILABLE FOR SCHOOLS

In December 2020, Congress passed and President Trump signed a bipartisan COVID-19 relief package that provides widespread economic aid, including significant financial support for schools. Michigan's PK-12 schools are expected to receive more than \$1 billion, largely allocated through a formula driven by Title I. This is more than four times the amount allocated to schools from the original CARES Act.

STATE OF MICHIGAN GUIDELINES FOR OPERATING SCHOOLS SAFELY

FEDERAL FUNDING AVAILABLE FOR SCHOOLS CONT.

Among other allowable uses, schools may use these funds to implement infection mitigation strategies, including:

- Coordination of coronavirus response efforts
- Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies
- Training and professional development for staff of the local educational agency on sanitation
- Purchasing supplies to sanitize and clean
- School facility improvements that reduce risk of virus transmission and exposure to environmental hazards
- Upgrades and maintenance to improve indoor air quality
- Other activities necessary to maintain operations

MDE will release more detailed guidance on district-by-district allocations and procedures for drawing down these funds.

SAFETY PROTOCOLS

Designated COVID-19 point of contact: Schools should designate a staff person, such as the school nurse, to be responsible for responding to COVID-19 concerns. All school staff and families should know who this person is and how to contact them.

Cohorting: If feasible, schools should divide students and teachers into distinct groups that stay together throughout an entire school day during in-person classroom instruction. Schools should limit mixing between groups such that there is minimal or no interaction between cohorts.

Personal Protective Equipment: Per the [MDHHS December 18th Epidemic Order](#), face masks (as defined by MDHHS) must always be worn indoors by all staff and students 5 and older, except for meals and in other limited circumstances.

- Face masks may be made of cloth material (preferably multi-layered) or they may be disposable surgical or KN95 masks
- Masks should fit snugly, with no gaps, and should be worn over the nose and mouth
- Cloth face masks should be washed daily. Disposable face masks should be disposed of at the end of each day
- Plastic face shields or eye protection may be used in addition to cloth face masks for additional risk mitigation, if desired.
- Further guidance on masking is [available online](#).

Hand Hygiene: Provide adequate supplies to support hand hygiene (including soap, hand sanitizer with at least 60% alcohol for safe use by staff and students, paper towels, tissues, and signs reinforcing proper hand washing techniques).

STATE OF MICHIGAN GUIDELINES FOR OPERATING SCHOOLS SAFELY

SAFETY PROTOCOLS CONT.

Spacing and Movement:

- Maintain six feet of distance at all times.
- In instructional settings, space desks six feet apart, making creative use of all school spaces (e.g., gymnasiums, cafeterias, multi-purpose rooms).

If physical distancing of six feet cannot be maintained in instructional settings with an all in-person approach, schools should consider alternative strategies to reduce student density. This may include the use of a hybrid schedule that allows students to maintain six feet of distancing and attend in-person school for at least half-time.

If a school district nonetheless proceeds with in-person learning, at a minimum it should:

- Maintain minimum seated distance of three feet in classrooms
- Consider the feasibility of installing barriers/partitions for additional risk mitigation
- Ensure that when students are eating at lunch with masks off, they maintain six feet of physical distance to the extent feasible
- Class sizes should be kept to the level afforded by the spacing guidance listed above.

Ventilation:

- Increase outdoor air ventilation, using caution in highly polluted areas
 - When weather conditions allow, increase fresh outdoor air by opening windows and doors (if possible) unless this poses a safety or health risk (e.g., risk of falling, triggering asthma symptoms)
 - Use fans to increase the effectiveness of open windows.
 - Position fans securely and carefully in or near windows to facilitate outdoor air exchange
 - Consider ventilation system upgrades or improvements after obtaining consultation from experienced Heating, Ventilation and Air Conditioning (HVAC) professionals and reviewing specific guidance ([American Society of Heating, Refrigerating, and Air-Conditioning Engineers \(ASHRAE\) Guidance for Building Operations During the COVID-19 Pandemic](#))
- The Michigan Department of Environment, Great Lakes, and Energy (EGLE) **has a program to assist Michigan K-12 public schools** by providing recommendations to reduce infectious aerosol transmission via the heating, ventilating, and air-conditioning (HVAC) systems. This program surveys Michigan K-12 public schools to gather information on their HVAC systems. On completing the survey, schools are eligible to request an onsite inspection from a licensed HVAC contractor for recommendations
- Air filters should be changed on a more frequent basis and per manufacturers' guidance
- See [this EGLE document](#) and [this EPA website](#) for additional air quality best practices

STATE OF MICHIGAN GUIDELINES FOR OPERATING SCHOOLS SAFELY

SYMPTOMATIC SCREENING

- Staff and students should screen for symptoms associated with COVID-19, at home, prior to coming to school. If they exhibit any respiratory or gastrointestinal symptoms, or have a temperature of 100.4 or greater, they should stay home
- Every school should identify and designate a quarantine area and a staff person to care for students who become ill at school
- **Symptomatic individuals** may not attend school until they have tested negative on a molecular (PCR) test, or have completely recovered according to CDC guidelines.

RESPONDING TO POSITIVE TESTS

In the event of a lab or clinically diagnosed case of COVID-19, the school should immediately work with the local health department in accordance with guidelines to initiate an investigation and implement measures up to, and including, closure if necessary.

FOOD SERVICE, ATHLETICS, AND EXTRACURRICULAR ACTIVITIES

- As feasible, have children eat meals outdoors or in classrooms, while maintaining social distance (at least 6 feet apart), instead of in a communal dining hall or cafeteria
- Close communal use shared spaces such as dining halls if possible; otherwise, stagger use and clean and disinfect between use
- Recess and physical exercise classes should be conducted outside whenever possible with appropriate social distancing and cohorting of students
- Classes that involve physical contact among participants, a high degree of exhalation or physical exertion indoors, or where masks cannot be worn, should not be conducted at this time
- Activities that can be modified to allow social distancing or that require minimal physical contact can continue
- MDHHS orders should be consulted for the most recent requirements on which sports are permitted

SURFACES

- Use of shared objects (e.g., gym or physical education equipment, art supplies, toys, games) should be limited when possible, or cleaned between use
- **Frequently touched surfaces** including light switches, doors, benches, bathrooms, should be cleaned at least twice daily with either an EPA-approved disinfectant or diluted bleach solution

STATE OF MICHIGAN GUIDELINES FOR OPERATING SCHOOLS SAFELY

WATER

- After a prolonged facility shutdown, to minimize the risk of lead or copper exposure, and Legionnaire's disease, follow [EPA's steps \(Training, Testing, and Taking Action\)](#) to ensure that all water systems and features are safe to use
- Restoring and maintaining water quality after extended shutdowns is key to protecting educators and students from exposure to health risks. EGLE recommends the development of a drinking water quality maintenance plan to reduce risks associated with low to no use of water
- Use [this checklist](#) for restoring and maintaining water quality
- Follow [EPA's steps \(Training, Testing, and Taking Action\)](#) to ensure that all water systems and features are safe to use
- Additional recommendation on improving the quality of school drinking water can be found [here](#)

WORKPLACE SAFETY PRECAUTIONS

Schools and their employees are covered by guidance issued by the Michigan Occupational Safety and Health Administration's (MiOSHA) [October 14th Emergency Rules](#). These rules clearly outline the practices that all employers must undertake regarding employee screening, exposure notification, preparedness planning, infection prevention, health surveillance, personal protective equipment, and training. Schools are required to comply with all guidelines articulated by the October 14th rules. School districts should also consult federal guidance issued by the CDC entitled, ["Operating Schools during COVID-19: CDC's Considerations"](#) for additional information.

QUARANTINE AND ISOLATION PRECAUTIONS FOR STAFF AND STUDENTS

Staff and students who either test positive or are close contacts of those who test positive should follow the [guidance issued by MDHHS](#) as well as Local Health Departments. If individuals are considered close contacts, but do not have symptoms, they should nonetheless quarantine for 10 days, per CDC guidance. They should only resume normal activities if they have no symptoms.

Contacts who do exhibit symptoms should get tested immediately. Additional information is [available here](#).

CHILD CARE AND AFTER SCHOOL PROGRAMMING

Schools are strongly encouraged to allow child care and after school programming to occur in person in school buildings. Licensed child care providers should follow the ["Guidelines for Safe Child Care Operations During COVID-19"](#) issued by the Department of Licensing and Regulatory Affairs.

STATE OF MICHIGAN GUIDELINES FOR OPERATING SCHOOLS SAFELY

SCIENTIFIC STUDIES REGARDING SCHOOL RE-OPENING

The guidance in this document is informed by outbreak information throughout the state of Michigan, consultations with expert epidemiologists and clinicians, as well as the following studies and reports:

American Academy of Pediatrics and the Children's Hospital Association, "Children and COVID-19: State Data Report: Summary of publicly reported data from 49 states, NYC, DC, PR, and GU," Published 12/17/2020, <https://downloads.aap.org/AAP/PDF/AAP%20and%20CHA%20-%20Children%20and%20COVID-19%20State%20Data%20Report%2012.17.20%20FINAL.pdf>

Ingo E. Isphording, Marc Lipfert, and Nico Pestel, "School Re-Openings after Summer Breaks in Germany Did Not Increase SARS-CoV-2 Cases," IZA Institute of Labor Economics, October 2020, <http://ftp.iza.org/dp13790.pdf>

Brandon Guthrie, Jessie Seiler, and Lorenzo Tolentino et al., "Summary of Evidence Related to Schools During the COVID-19 Pandemic," University of Washington COVID-19 Literature Report, October 19, 2020, https://depts.washington.edu/pandemicalliance/wordpress/wp-content/uploads/2020/10/COVID-19-Schools-Summary_2020_10_19.pdf

Dyani Lewis, "Why schools probably aren't COVID hotspots," Nature, October 29, 2020, <https://www.nature.com/articles/d41586-020-02973-3>

Smriti Mallapaty, "How schools can reopen safely during the pandemic," Nature, August 18, 2020, <https://www.nature.com/articles/d41586-020-02403-4#ref-CR1>

Walter S. Gilliam, Aryn A. Malik, and Mehr Shafiq et al., "COVID-19 Transmission in US Child Care Programs," Pediatrics, December 2020, <https://pediatrics.aappublications.org/content/early/2020/12/04/peds.2020-031971>

World Health Organization, "What we know about COVID-19 transmission in schools," October 21, 2020, https://www.who.int/docs/default-source/coronaviruse/risk-comms-updates/update39-covid-and-schools.pdf?sfvrsn=320db233_2