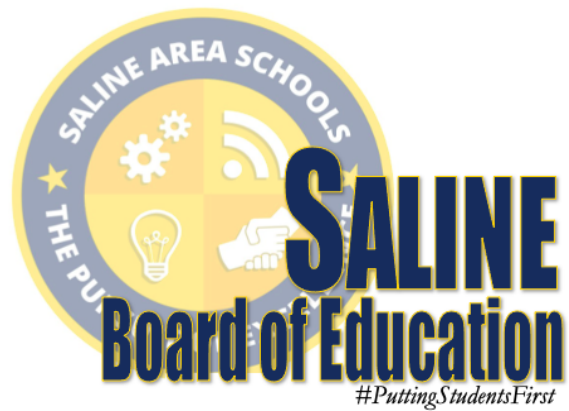


# Board of Education Meeting

Liberty School Board Room

October 24, 2023 at 6:30 PM



## AGENDA

### Mission

*We, the Saline Area Schools, will equip all students with the knowledge, technological proficiency, and personal skills necessary to succeed in an increasingly complex society. We expect that our students, staff, and the Saline Community will share in these responsibilities.*

### OPENING

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **SUPERINTENDENT'S RECOGNITION**

*Saline High School Varsity Football Team - SEC Championship*

4. **PUBLIC COMMENT**

*A member of the public may address the Board briefly, for up to three minutes, or request to be scheduled on the agenda of a future meeting. Please note that students will be given priority to speak on any topic. The first public participation portion of the meeting will be limited to one-half hour (30 minutes) normally and limited to agenda items. A second public participation portion will be offered at the end of the agenda to allow for any other comment.*

*Individuals addressing the Board should take into consideration the rules of common courtesy. The public participation portion of the meeting cannot be used to make personal attacks against a Board Member, District Employee, or Student.*

### STUDENTS

### OTHER PUBLIC STAKEHOLDERS

### EXTENDED PUBLIC COMMENT

Kenyatta Hughes, Principal  
Pleasant Ridge Elementary School

Cameron Cochran, Kristen Hoffman-Peavler, Co-Chairs  
Sex Education Advisory Board

5. **RESPONSE TO PREVIOUS PUBLIC COMMENT**

<b>AGENDA</b>
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6. **REVISIONS/APPROVAL OF AGENDA**

*(Items may be added or deleted from the meeting agenda, and/or the order of items may be changed, at the request of an individual Board member or the Superintendent. The agenda must be approved before proceeding further.)*

**RECOMMENDED MOTION . . . move to approve the agenda as printed/revised.**

7. **ACTION ITEMS**

A. **RECOMMENDED MOTION ...** to approve the recommendation from the Sex Education Advisory Committee to include lessons from the Body Safety Training curriculum for lower elementary buildings.

B. **RECOMMENDED MOTION ...** to approve the Altria Settlement Resolution accepting the settlement amount and to authorize Superintendent Laatsch to sign the settlement documents as recommended by Thrun Law Firm.

C. **RECOMMENDED MOTION ...** to approve the recommendation of A.R. Brouwer to award contracts to the below listed contractors in the total amount of \$1,271,968 for BID PACK #3 for the new Operations Center as submitted by Rex Clary, Director of Operations.

Category 3B- Waterproofing  
DC Byers Warren Office \$22,800

Category 3D Roofing  
Royal West Roofing - \$212,000

Category 3F.1 Hollow Metal Door &  
Frames- Tanner \$110,505

Category 3C- ACM Metal Panels  
Metro Lakes Construction \$102,000  
Category 3L Fueling Station  
RW Mercer \$458,100

Category 3E Caulking & Sealants  
DC Byers Warren Office \$29,300

Category 3F.2 FRP Doors, Glass & Glazing - EGD  
Glass & Door \$235,963

Category 3G Overhead Doors  
Overhead Door West- \$84,500

Category 3K RTU Screen Wall  
Metro Lakes Construction \$16,800

8. **SCHEDULED REPORT**

Strategic Planning

*Presenter: Superintendent Laatsch*

9. **DISCUSSION ITEMS**

A. Board Policy Committee Meeting Updates

*Chair, Jenny Miller*

B. Discussion Policy 5113 School of Choice Program (Inter-District)  
Recommended Updates, 2nd Reading

*Facilitator: Jenny Miller, Policy Chair*

C. 2024 Board of Education Calendar

*Facilitator: Michael McVey*

10. **ADMINISTRATION / BOARD UPDATES**

11. **CONSENT AGENDA**

*The Consent Agenda is listed in this agenda and will not be read aloud. The motion noted will allow for the authorization of all listed items, without discussion, unless a member of the Board requests that any one or all be considered individually.*

**RECOMMENDED MOTION . . . move to authorize the Consent Agenda as printed / amended:**

- A. **Approval** of the Board of Education Meeting Minutes of October 10, 2023
- B. **Approval** of the Board Finance Committee Meeting Minutes of October 10, 2023
- C. **Approval of Payment** of the General Fund Accounts Payable of October 24, 2023, in the amount of \$4,535,343.83
- D. **Approval of Payment** of Bond Series III Accounts Payable of October 24, 2023, in the amount of \$9,945.00
- E. **Approval of Payment** of 2023 Bond Fund Series I Accounts Payable of October 24, 2023, in the amount of \$539,758.50
- F. **Receive and File** Human Resources Report

CLOSING
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12. **ITEMS SCHEDULED ON NEXT AGENDA**

13. **PUBLIC COMMENT**

*A member of the public may address the Board briefly, for up to three minutes, or request to be scheduled on the agenda of a future meeting.*

**STUDENTS**

**OTHER PUBLIC STAKEHOLDERS**

14. **NEXT MEETING**

The next Board of Education Meeting will be held on November 14, 2023, at 6:30 PM.

15. **ADJOURNMENT**

**RECOMMENDED MOTION** ... move to adjourn the Regular Board of Education Meeting of October 24, 2023, at \_\_\_\_\_ PM.



# THRUN

LAW FIRM, P.C.

U.S. MAIL ADDRESS  
P.O. Box 2575, East Lansing, MI 48826-2575  
PHONE: (517) 484-8000 FAX: (517) 484-0041

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LISA L. SWEM  
JEFFREY J. SOLES  
ROY H. HENLEY  
MICHAEL D. GRESENS  
CHRISTOPHER J. IAMARINO  
RAYMOND M. DAVIS

MICHELE R. EADDY  
KIRK C. HERALD  
MATTHEW F. HISER  
ROBERT A. DIETZEL  
KATHERINE WOLF BROADBUSH  
DANIEL R. MARTIN

JENNIFER K. STARLIN  
TIMOTHY T. GARDNER, JR.  
IAN F. KOFFLER  
FREDRIC G. HEIDEMANN  
RYAN J. NICHOLSON  
CRISTINA T. PATZELT

PHILIP G. CLARK  
PIOTR M. MATUSIAK  
JESSICA E. MCNAMARA  
RYAN J. MURRAY  
ERIN H. WALZ  
MACKENZIE D. FLYNN

KATHRYN R. CHURCH  
MARYJO D. BANASIK  
CATHLEEN M. DOOLEY  
AUSTIN M. DELANO  
GORDON W. VANWIJEREN, JR. (OF COUNSEL)

October 2, 2023

## Re: Altria Settlement Resolution

Dear Retainer Client:

As announced in our September 13, 2023 E-Blast and discussed during our September 28, 2023 settlement webinar, attached is an Altria settlement resolution for your Board's consideration. Another settlement webinar will be held tomorrow (October 3) at 6:00PM. Please see our September 13 E-Blast for registration details.

**Each Board must decide - in open session during a public meeting – whether to accept the proposed Altria settlement and return signed settlement documents by November 30, 2023.** We recommend making a decision before that date to ensure that the court timely receives your school's signed settlement documents. Frantz Law Group, the California law firm representing schools in the litigation, recommends that each school accept the proposed Altria settlement.

If your Board takes no action by November 30, 2023 or if your Board rejects the settlement, your school's litigation against Altria and Altria-related parties will continue. Frantz informed us that the vaping questionnaire completed by your school for this litigation will no longer suffice for litigation after November 30, 2023. Instead, your school will be subject to typical litigation discovery, which may include document production and testimony by school staff in a California court. Those tasks are usually time-consuming and expensive.

Frantz informed us that the settlement packet was emailed to the Superintendent of each school participating in the litigation for electronic signature. If your school's Superintendent did not receive a settlement packet for electronic signature, please contact us.

The settlement is confidential. Accordingly, school officials should provide the emailed settlement packet to Board members before the Board meeting at which the settlement will be considered.

If your Board adopts the attached resolution, please email a copy of the signed resolution to attorney Piotr Matusiak ([pmatusiak@thrunlaw.com](mailto:pmatusiak@thrunlaw.com)). Then, your Superintendent should electronically sign the settlement documents.

We will keep you updated with further developments. Please contact Thrun attorneys Gordon VanWieren, Jr. ([gvanwieren@thrunlaw.com](mailto:gvanwieren@thrunlaw.com), [517-374-8843](tel:517-374-8843)) or Piotr Matusiak ([pmatusiak@thrunlaw.com](mailto:pmatusiak@thrunlaw.com), [517-374-8824](tel:517-374-8824)) with questions.

**Thrun Law Firm, P.C.**

*This client communication is intended to provide helpful information on school law topics and is not intended as legal advice or opinion for specific facts, matters, situations, or issues. Legal counsel should be consulted about the application of this information to a specific circumstance or situation.*

**[SCHOOL DISTRICT OR ISD NAME]**  
**BOARD OF EDUCATION RESOLUTION**

A [Choose special or regular.] meeting of the [School District or ISD name] (“District”) Board of Education (the “Board”) was held on the \_\_\_\_\_ day of \_\_\_\_\_, 2023 at the following time: \_\_\_\_\_ (the “Meeting”).

The meeting was called to order by \_\_\_\_\_, President

Present:

Absent:

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

**WHEREAS:**

1. The District is a plaintiff in a lawsuit against Altria Group, Inc. (“Altria”) and other vaping product defendants, specifically Case No. 3:19-md-2913-WHO in the United States District Court for the Northern District of California (“Lawsuit”).

2. Certain Lawsuit defendants established a court-supervised settlement program to resolve the Lawsuit against them (“Settlement Program”), specifically Altria and Altria-related parties, as identified in the Settlement Program.

3. The District previously accepted a settlement in the Lawsuit pertaining to JUUL Labs, Inc. (“Juul”) and Juul-related parties.

4. Pursuant to the Settlement Program, the District may accept the gross settlement amount reflected in settlement documents received by the District (“Settlement Amount”), including in exchange for the District releasing its claims against Altria and Altria-related parties (the “Altria Defendants”).

5. The Altria Defendants are the last defendants remaining in the Lawsuit.

6. If the District fails to accept the Settlement Amount and to sign settlement documents, its claims against the Altria Defendants will continue, which may result in the District expending significant time and costs pursuing its claims, and which may result in no recovery from the Altria Defendants.

7. The Board believes that it is in the District’s best interests to accept the Settlement Amount and to authorize and direct the District Superintendent or designee to sign settlement documents pertaining to the Altria Defendants on behalf of the District and to take such other action as necessary to obtain the Settlement Amount and to settle the Lawsuit against the Altria Defendants, subject to review and approval by the District’s legal counsel.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Board accepts the Settlement Amount.
2. The Board authorizes and directs the District Superintendent or designee to sign Lawsuit settlement documents pertaining to the Altria Defendants on behalf of the District and to take such other action as necessary to obtain the Settlement Amount and to settle the Lawsuit against the Altria Defendants, subject to review and approval by the District's legal counsel.
3. The Board waives any applicable Board Policies and Bylaws for purposes of this settlement.
4. All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Ayes:

Nays:

Absent:

Motion Passed:

\_\_\_\_\_  
Board Secretary

The undersigned duly qualified and acting District Board Secretary hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

\_\_\_\_\_  
Board Secretary

Date: \_\_\_\_\_

# Saline Area Schools

## District Office

7265 North Ann Arbor Street  
Saline, MI 48176



## Operations Department

October 19, 2023

Superintendent Laatsch  
Saline Area Schools Board of Education

On Thursday September 21, 2023 documents prepared by AR Brouwer and Hobbs & Black Architects were issued for the Saline Area School Operations Center located at 1255 Teft Court, Saline, MI 48176. Bids were received and publicly read on Friday October 6, 2023 at 11:00 AM.

Attached is the [bid tabulation](#) and bid summary. Proposals were reviewed by ARBrouwer, Rex Clary & Lecole Planners. AR Brouwer conducted post-bid interviews and references were contacted.

I am requesting the Board to approve the recommendation of A.R. Brouwer to award contracts to the below listed contractors in the total amount of \$1,271,968 for BID PACK #3 for the new Operations Center:

Category 3B- Waterproofing  
DC Byers Warren Office \$22,800

Category 3D Roofing  
Royal West Roofing \$212,000

Category 3F.1 Hollow Metal Door &  
Frames- Tanner \$110,505

Category 3C- ACM Metal Panels  
Metro Lakes Construction \$102,000

Rex Clary  
Executive Director of Operations

Category 3E Caulking & Sealants  
DC Byers Warren Office \$29,300

Category 3F.2 FRP Doors, Glass &  
Glazing - EGD Glass & Door  
\$235,963

Category 3G Overhead Doors  
Overhead Door West- \$84,500

Category 3K RTU Screen Wall  
Metro Lakes Construction \$16,800

Category 3L Fueling Station  
RW Mercer \$458,100



**SALINE AREA SCHOOLS - OPERATIONS CENTER**  
**BID PACK #3 BID CATEGORY 3B WATERPROOFING**  
**BID DUE DATE AND TIME: OCTOBER 6, 2023 AT 11:00 AM**

[illegible]



**SALINE AREA SCHOOLS - OPERATIONS CENTER**  
**BID PACK #3 BID CATEGORY 3D**  
**ROOFING/ROOF INSULATION & METAL SIDING**  
**BID DUE DATE AND TIME: OCTOBER 6, 2023 AT 11:00 AM**

[illegible]

# **SALINE AREA SCHOOLS - OPERATIONS CENTER**

## **BID PACK #3 BID CATEGORY 3E**

### **CAULKING AND SEALANTS**

**BID DUE DATE AND TIME: OCTOBER 6, 2023 AT 11:00 AM**

Bidders Name	Bidders Location in Michigan	Addendum # 1 Noted	Familial Relationship Affidavit	Iran Linked Business Affidavit	Base Bid Amount	Remarks
BNE Services LLC	Livonia	N	Y	Y	\$46,704	
D. C. Byers Company	East Lansing	Y	Y	Y	\$36,300	
D. C. Byers Company	Warren	Y	Y	Y	\$29,300	
Grit Services	Wixom	Y	Y	Y	\$46,000	
J & S Construction	Fowlerville	Y	Y	Y	\$39,675	Qualifications noted
RAM Construction Services	Livonia	Y	Y	Y	\$61,350	

**SALINE AREA SCHOOLS - OPERATIONS CENTER**  
**BID PACK #3 BID CATEGORY 3F.1**  
**HOLLOW METAL DOORS, FRAMES & HARDWARE**  
**BID DUE DATE AND TIME: OCTOBER 6, 2023 AT 11:00 AM**

[illegible]

**BID DUE DATE AND TIME: OCTOBER 6, 2023 AT 11:00 AM**

[illegible]

**SALINE AREA SCHOOLS - OPERATIONS CENTER**  
**BID PACK #3 BID CATEGORY 3G OVERHEAD DOORS**  
**BID DUE DATE AND TIME: OCTOBER 5, 2023 AT 11:00 AM**

[illegible]

**SALINE AREA SCHOOLS - OPERATIONS CENTER**  
**BID PACK #3 BID CATEGORY 3H GLASS & GLAZING**  
**BID DUE DATE AND TIME: OCTOBER 5, 2023 AT 11:00 AM**

[illegible]



**SALINE AREA SCHOOLS - OPERATIONS CENTER**  
**BID PACK #3 BID CATEGORY 3K RTU SCREENWALL PANELS**  
**BID DUE DATE AND TIME: OCTOBER 5, 2023 AT 11:00 AM**

Bidders Name	Bidders Location in Michigan	Addendum # 1 Noted	Familial Relationship Affidavit	Iran Linked Business Affidavit	Base Bid Amount	Remarks
Advanced Construction Group, Inc.	Temperance	Y	Y	Y	\$17,654	Qualifications noted.
CASS Sheet Metal	Detroit	Y	Y	Y	\$23,500	Qualifications noted
Architectural Innovations	Hillard, OH	N	N	N	\$50,436	Qualifications noted
Liberty Sheet Metal	Ray	Y	Y	Y	\$29,350	Qualifications noted.
Metro Lakes Construction LLC	Clarkston	Y	Y	Y	\$16,800	Qualifications noted
Midwest Wall Company, LLC	Dewitt	Y	Y	Y	\$23,000	
Robertson Morrison	Ann Arbor	Y	Y	Y	\$60,833	
Rycam Roofing, LLC	Dexter	N	N	N	\$21,000	Qualifications noted

**SALINE AREA SCHOOLS - OPERATIONS CENTER**  
**BID PACK #3 BID CATEGORY 3L FUELING STATION**  
**BID DUE DATE AND TIME: OCTOBER 5, 2023 AT 11:00 AM**

[illegible]

**SALINE AREA SCHOOLS - OPERATIONS CENTER**  
**BID PACK #3 BID CATEGORIES: 3B WATERPROOFING/EPDM**  
**FLASHING AND 3E CAULKING & SEALANTS COMBINED**  
**BID DUE DATE AND TIME: OCTOBER 6, 2023 AT 11:00 AM**

Bidders Name	Bidders Location in Michigan	Addendum #1 Noted	Familial Relationship Affidavit	Iran Linked Business Affidavit	Base Bid Amount	Remarks
<b>LOW BIDDER BID CATEGORY 3B WATERPROOFING/EDPM FLASHING</b>						
D. C. Byers Company	Warren	Y	Y	Y	\$22,800	
<b>LOW BIDDER BID CATEGORY 3E CAULKING &amp; SEALANTS</b>						
D. C. Byers Company	Warren	Y	Y	Y	\$29,300	
<b>BID CATEGORIES 3B WATERPROOFING/EPDM FLASHING AND 3E CAULKING &amp; SEALANTS COMBINED</b>						
D. C. Byers Company					\$52,100	
BNE Services, LLC	Livonia	N	Y	Y	\$74,900	

**SALINE AREA SCHOOLS - OPERATIONS CENTER**  
**BID PACK #3 BID CATEGORIES**  
**3C COMPOSITE WALL PANELS & 3K RTU SCREENWALL**  
**PANELS/METAL WALL PANELS COMBINED**  
**BID DUE DATE AND TIME: OCTOBER 6, 2023 AT 11:00 AM**

Bidders Name	Bidders Location in Michigan	Addendum #1 Noted	Familial Relationship Affidavit	Iran Linked Business Affidavit	Base Bid Amount	Remarks
<b>LOW BIDDER BID CATEGORY 3C COMPOSITE WALL PANELS</b>						
Metro Lakes Construction LLC	Clarkston	Y	Y	Y	\$102,000	Qualifications noted
<b>LOW BIDDER BID CATEGORY 3K RTU SCREENWALL PANELS/METAL WALL PANELS</b>						
Metro Lakes Construction LLC	Clarkston	Y	Y	Y	\$16,800	Qualifications noted
<b>LOW BIDDERS BID CATEGORIES 3C COMPOSITE WALL PANELS &amp; 3K RTU SCREENWALL PANELS/METAL WALL PANELS COMBINED</b>						
Metro Lakes Construction LLC	Clarkston	Y	Y	Y	\$118,800	Qualifications noted
Liberty Sheet Metal	Ray	Y	Y	Y	\$152,000	Qualifications noted.

**SALINE AREA SCHOOLS - OPERATIONS CENTER**  
**BID PACK #3 BID CATEGORIES**  
**3F.1 HOLLOW METAL DOORS, FRAMES & HARDWARE**  
**AND 3F.2 FRP DOORS & HARDWARE COMBINED**  
**BID DUE DATE AND TIME: OCTOBER 6, 2023 AT 11:00 AM**

Bidders Name	Bidders Location in Michigan	Addendum #1 Noted	Familial Relationship Affidavit	Iran Linked Business Affidavit	Base Bid Amount	Remarks
<b>LOW BIDDER BID CATEGORY 3F.1 HOLLOW METAL DOORS, FRAMES &amp; HARDWARE</b>						
Tanner Supply Co.	Temperance	Y	N	N	\$110,505	Qualifications notes
<b>LOW BIDDER BID CATEGORY 3F.2 FRP DOORS &amp; HARDWARE</b>						
Clinton Valley Products, LLC	Clinton Township	Y	Y	Y	\$89,000	Voluntary alternate provided. Qualifications noted
<b>LOW BIDDERS BID CATEGORIES 3F.1 HOLLOW METAL DOORS, FRAMES &amp; HARDWARE &amp; 3F.2 FRP DOORS &amp; HARDWARE COMBINED</b>						
Tanner Supply Co. & Clinton Valley Products, LLC					\$199,505	
Rayhaven Group	Livonia	Y	Y	Y	\$211,300	Qualifications noted.

# SALINE AREA SCHOOLS - OPERATIONS CENTER

## BID PACK #3 BID CATEGORIES

### 3F.2 FRP DOORS & HARDWARE AND 3H GLASS & GLAZING

**BID DUE DATE AND TIME: OCTOBER 6, 2023 AT 11:00 AM**

Bidders Name	Bidders Location in Michigan	Addendum #1 Noted	Familial Relationship Affidavit	Iran Linked Business Affidavit	Base Bid Amount	Remarks
<b>LOW BIDDER BID CATEGORY 3F.2 FRP DOORS &amp; HARDWARE</b>						
Clinton Valley Products, LLC	Clinton Township	Y	Y	Y	\$89,000	Voluntary alternate provided. Qualifications noted
<b>LOW BIDDER BID CATEGORY 3H GLASS &amp; GLAZING</b>						
Crystal Glass, Inc.	New Hudson	Y	Y	Y	\$227,100	Qualifications noted
<b>LOW BIDDERS BID CATEGORIES 3F.2 FRP DOORS &amp; HARDWARE AND 3H GLASS &amp; GLAZING COMBINED</b>						
Clinton Valley Products, LLC & Crystal Glass Inc.					\$316,100	Voluntary alternate provided. Qualifications noted
EGD Glass & Door	White Lake	Y	Y	Y	\$235,963	
Sandhill Glass Co.	Roseville	Y	Y	Y	\$414,043	Qualifications noted



Book	Policy Manual
Section	5000 Students
Title	Copy of SCHOOLS OF CHOICE PROGRAM (Inter-District)
Code	po5113 Rev. 9/26/23 BJ
Status	
Adopted	May 22, 2018

#### 5113 - **SCHOOLS OF CHOICE PROGRAM (Inter-District)**

The Board of Education has determined that it will allow nonresident students, residing within the Washtenaw ISD, but whose parent(s) does not reside in the District, and who qualify, to enroll in the District through a Schools of Choice program during the forthcoming school year.

The Board shall review this decision annually based on information provided by the Superintendent concerning the availability of space in each of the district's schools and programs. The board shall determine and publish whether or not it will accept applications for enrollment by new constituent district students, contiguous district students, or tuition students by the second Friday in August for the next school year.

Any constituent or contiguous district students who were enrolled during the previous school year or semester under a Schools of Choice program will be permitted to enroll for the next school year.

#### ENROLLMENT OF NONRESIDENT STUDENTS

Students who have been enrolled in the District through a Schools of Choice Program during the previous semester or school year may continue their enrollment through graduation provided they maintain continuous enrollment and are not expelled for disciplinary reasons.

- A. If the number of applications for admission from nonresident students exceeds the number of available enrollment opportunities, enrollment priority shall be given to a sibling of a nonresident student already admitted under this program.
  - B. Nonresident students shall be selected for remaining vacancies using a random selection process.
  - C. Enrollment is not available to any nonresident student who has been suspended within the preceding two (2) years or ever been expelled.
  - D. The District's Policy 2260 - Equal Educational Opportunity shall apply to all applicants under this program. In addition, the District will not discriminate on the basis of an applicant's intellectual, academic, artistic, athletic, or other ability, talent, or accomplishment, or based on a mental or physical disability.
  - E. The Superintendent shall be responsible for developing and promulgating administrative guidelines to implement this policy.
- The Superintendent, when considering School of Choice enrollment, will strive to enroll out-of-district students at approximately 10% of the total student body.

#### RELEASE OF RESIDENT STUDENTS

The Superintendent shall ensure that the records of a resident student who transfers to another district are sent promptly to the other district.

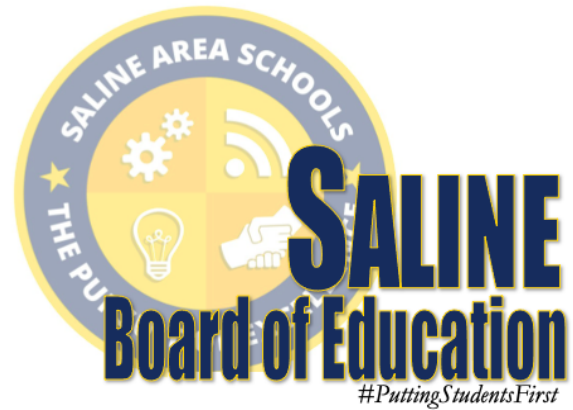
© **Neola 2001**

Legal	M.C.L. 388.1705
	PA 300, 1996, as amended

# MEETING SCHEDULE 2024

**NOTICE OF SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF EDUCATION** of Saline Area Schools to be held during the year commencing January 1, 2024 and ending December 31, 2024.

To all persons interested in the meetings of the Board of Education of Saline Area Schools of Washtenaw County:



**PLEASE TAKE NOTICE** that the Board of Education of Saline Area Schools, 7265 North Ann Arbor Street, Saline, Michigan 48176, Telephone 734-401-4000, will hold regular meetings at the following dates, times, and places during the year commencing January 1, 2023 and ending December 31, 2023.

Date	Time	Place
January	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
January	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
February	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
February	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
March	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
March 26, 2024 (SPRING BREAK)	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
April	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
April	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
May	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
May	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
June	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
July	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
August	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
August	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
September	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
September	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
October	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
October	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
November	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
December	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street

**\* Change to accommodate Spring Break**

Draft minutes of each of the meetings listed above shall be available for public inspection during regular business hours at the Superintendent's Office, 7265 North Ann Arbor Street, Saline, Michigan 48176, not more than eight (8) business days after the date of the meeting to which the draft minutes refer; and approved Minutes of each meeting shall be available for public inspection during business hours, at the same location, no later than five (5) business days after the meeting at which the Minutes are approved. Copies of the Minutes shall also be available at the reasonable estimated cost for printing or copying.

Upon oral or written request for a subscription and payment of a fee established by the Board, Minutes shall be mailed to any person or business by First Class Mail. The subscription may be valid for up to six (6) months.

Upon request to the Superintendent's Office, the District shall make reasonable accommodations for a person with disabilities to be able to participate in open meetings.

This notice is given in compliance with the Michigan Open Meetings Act, as amended.

Approved: xxxxxxxxxxxx

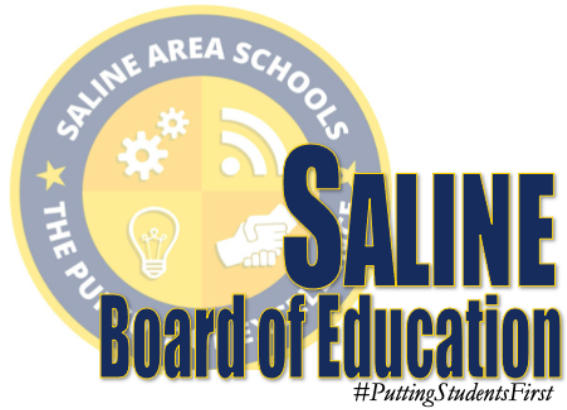
Jennifer K. Miller, Secretary



# Board of Education Meeting

Liberty School Board Room

October 10, 2023 at 6:30 PM



## MINUTES

### Mission

*We, the Saline Area Schools, will equip all students with the knowledge, technological proficiency, and personal skills necessary to succeed in an increasingly complex society. We expect that our students, staff, and the Saline Community will share in these responsibilities.*

### OPENING

#### 1. CALL TO ORDER

The Board of Education Meeting was called to order at 6:30 pm by President Michael McVey.

**Board Members Present:** Tim Austin, Susan Estep, Brad Gerbe, Lauren Gold, Michael McVey, Jennifer Miller, and Jennifer Steben

**Central Administration Present:** Superintendent Laatsch, Assistant Superintendent's Ellis and Owsley, Executive Directors Clary, Davis and Martin.

#### 2. PLEDGE OF ALLEGIANCE

#### 3. PUBLIC COMMENT

**STUDENTS - None**

**OTHER PUBLIC STAKEHOLDERS - None**

#### **EXTENDED PUBLIC COMMENT**

*Laura Washington, Principal  
Woodland Elementary School*

Provided points of pride at Woodland Meadows

*Ann Friedholm & Tammi Carr  
ChadTough Foundation*

Provided the Board updates on the ChadTough Foundation and expressed appreciation for the support of Saline Area Schools.

4. **RESPONSE TO PREVIOUS PUBLIC COMMENT**

<b>AGENDA</b>
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5. **REVISIONS/APPROVAL OF AGENDA**

**MOTION** made by Trustee Austin, support Trustee Estep **to approve the agenda as printed.**

Ayes - All Present - **MOTION CARRIED 7-0**

6. **STUDENT SHOWCASE**

*Presenter: Erin Huetteyman, SHS Class of 2024*

*Topic: Miss Saline 2023*

Erin presented information regarding the Miss Saline Scholarship Organization, which has been in existence for 75 years. Erin, a SHS senior, was crowned the 75th Miss Saline this past summer and has been a Saline resident all her life. She is also active as a majorette in the SHS Marching Band and also a part of the award winning Saline Twirlettes. She loves being involved in the community. Part of the crowning activities included a luncheon with former Miss Saline's which included the oldest living Miss Saline. The creation of the Miss Saline Scholarship Organization marked the first time that women were able to be involved in the Saline fair. The process for selection included: 1) Interview before the pageant, 2) on-stage questions (random) and talent. Activities for her this coming year include: Ribbon cutting ceremonies, Chamber of Commerce events, radio interviews, homecoming parade, scarecrow contest participant, mystery reader at WM Kindergarten class, Saline Main Street Trunk or Treat, Toys for Tots at the holidays.

7. **PUBLIC HEARING #2**

*Facilitators: Cameron Cochran, Co-Chair, Kristen Hoffman-Peavler, Co-Chair, Washtenaw Area Council for Children (Robin Batten, Susan Usher and Christine Kolobow)*

Public hearing on the recommendation to include lessons from the Body Safety Training curriculum for lower elementary buildings in Saline. The goal of this curriculum is to teach students about various types of safety, including body safety, as a means of reducing the risk of childhood injury and sexual abuse against young children.

8. **ACTION ITEMS**

- A. **MOTION** made by Vice President Steben, support Treasurer Gerbe **to approve the minutes from the September 26, 2023 closed session for the purpose of Superintendent Evaluation Section 8(a) under the Open Meetings Act.**

Ayes - All Present - **MOTION CARRIED 7-0**

- B. **MOTION** made by Treasurer Gerbe, support Trustee Austin **to approve the recommendation as submitted by Director of Operations, Rex Clary, to use Lecole Planners to act as Saline Area Schools Owner's Representative for the new Hornet Operations Center for the amount not to exceed \$106,920.00.**

Ayes - All Present - **MOTION CARRIED 7-0**

9. **DISCUSSION ITEMS**

- A. **Board Finance Committee Meeting Updates**

*Chair, Brad Gerbe*

1. Student Count: More solid number in about 30 days. Trending down about 90 students. Will be able to report more accurate count later in October.
2. Audit has been completed and will be reported to the Board by Plante Moran at the November 14th Board of Education meeting.
3. Talks regarding restructuring since Covid funds are no longer able to support us in the way they have the last few years. Discussions will be taking place with key stakeholders to come up with ways to operationalize the district knowing this.
4. The Finance Committee may present a budget adjustment in January/February.
5. Goals regarding the district fund balance.

Also acknowledged the Bond Update site that appears as a tab on the school district website. Encouraged the community to stay informed as to the progress of the work being done.

- B. **Discussion Policy 5113 School of Choice Program (Inter-District)**

Recommended Updates, 1st Reading

*Facilitator: Jenny Miller, Policy Chair*

This is an amendment to Policy 5113. Prior to 2018 our policies were under the umbrella of MASB and in 2018 moved to the Neola policy platform. At that time there were policies that did not move over to Neola and were considered rescinded by that Board. The "new" School of Choice (Neola) policy does not have a portion of the policy that was to have been in the "MASB" policy which specifically spoke to a 10% cap of School of Choice students. The recommended amendment to the policy would add language stating *"The Superintendent,*

*when considering School of Choice enrollment, will strive to enroll out-of-district students at approximately 10% of the total student body.”*

Trustees were given an opportunity to discuss the pros and cons of this recommended amendment to Policy 5113. This will be on the agenda as a 2nd reading on October 24th.

**10. ADMINISTRATION / BOARD UPDATES**

**Superintendent Laatsch:** Welcomed the GAPP students to Saline Area Schools. GAPP is the German American Partnership Program that promotes German language instruction and fosters new and lasting friendships. The SHS students went to Germany over the summer and now the German students are visiting here. They will shadow their students around and attend community events during their visits here. The recent FSAS fundraiser brought in over \$41K. Inviting the community to participate in the second School & Family Partnership Series which will be held on October 11 at 6-7 pm. Saline Extra Curricular night will be held the same evening. The Board of Education will join in building visits planned for October 16th and November 7th.

**Student Representative Mateo Iadipaolo:** Really enjoyed the recent Rachel's Challenge assembly and has already witnessed the chain reaction of how small acts of kindness can grow and affect change.

**Trustee Austin:** Congratulations to the SHS Marching Band at the recent Band Festival at John Glenn HS. Attended the recent Rachel's Challenge assembly at the HS. Very moving presentation and message.

**Treasurer Gerbe:** Even though unable to attend, was happy to hear about the Rachel's Challenge assembly and the message of kindness being presented. Thank you to Mrs. Washington for her highlights of Woodland Meadows, also to Chad Tough for their comments. Very appreciative for all the efforts that went into making spirit week and homecoming successful. Happy to be supporting breast cancer awareness month.

**Secretary Miller:** Shoutout to Woodland Meadows. Many thanks to all involved in making Homecoming festivities so special. Excited to tour our buildings on October 16th with Dr. Laatsch. Also attended the Legislative breakfast at the WISD. Will participate in a meeting with Neola on October 12th to review the most recent policy updates.

**Vice President Steben:** Welcome back to David Raft as interim principal at Saline Middle School. Attend the FSAS meeting today. Over \$41K was raised at the recent luncheon. The spring event "Blue Jeans & Bling" will be held on March 9th at the Sheraton. Items for the auction are welcome.

**Trustee Estep:** Acknowledgement to Domestic Violence Awareness Month and Breast Cancer Awareness Month

**Trustee Gold:** Shout out to the Marching Band on their recent high marks at the MSBOA Festival at John Glenn HS. Attended the Rachel's Challenge assembly at the high school. Acknowledgement of World Mental Health Day today, October 10th.

**President McVey:** Attended the Rachel's Challenge assembly and also the TedxYouth event at Saline High School on October 7th.

**11. CONSENT AGENDA**

**MOTION** made by Trustee Austin, support Vice President Steben to **authorize the Consent Agenda as printed:**

Ayes - All Present - **MOTION CARRIED 7-0**

- A. **Approval** of the Board of Education Meeting Minutes of September 26, 2023
- B. **Approval** of the Board Policy Committee Meeting Minutes of September 26, 2023
- C. **Approval of Payment** of the General Fund Accounts Payable of October 10, 2023, in the amount of \$2,204,715.49
- D. **Approval of Payment** of 2023 Bond Fund Series I Accounts Payable of October 10, 2023, in the amount of \$182,223.88
- E. **Receive and File** Finance and Human Resources Reports

<b>CLOSING</b>
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**12. ITEMS SCHEDULED ON NEXT AGENDA**

Strategic Planning (Restructuring plan)

**13. PUBLIC COMMENT**

**STUDENTS - None**

**OTHER PUBLIC STAKEHOLDERS**

**Meghan Gunnerson, Parent:** Spoke regarding School of Choice

**Changming Fan, Community Member:** Spoke regarding creating ideas that are not limiting

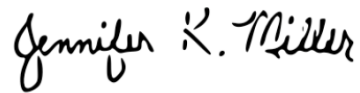
**14. NEXT MEETING**

The next Board of Education Meeting will be held on October 24, 2023, at 6:30 PM.

15. **ADJOURNMENT**

**Without Objection** the Regular Board of Education Meeting of October 10, 2023, was adjourned at 8:40 PM.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jennifer K. Miller". The signature is written in a cursive style with a large, stylized 'J' and 'M'.

Jennifer K. Miller  
Board Secretary

*Recorded by: Betty Jahnke*

DRAFT

# FINANCE COMMITTEE MEETING

Liberty School Board Room

October 10, 2023 at 5:00 PM

## MINUTES



Brad Gerbe, Chair, Tim Austin, Jennifer Steben

Superintendent Laatsch, Assistant Superintendent Owsley, Recording Secretary Jahnke

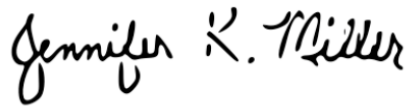
1. **Call to Order** - Finance Committee meeting called to order by Chair, Brad Gerbe at 5:01 pm
2. **Public Comment** - None
3. **Discussion Items**
  - a. **Official Student Count** - preliminary numbers 4752. Final numbers not available until early November. This is around 100 FTE loss from last year's fall numbers.
  - b. **Results of the Financial Audit** - will be presented by Plante Moran at the November 14th BOE meeting. Miranda will reach out to ask them to be present at the Finance Committee meeting as well at 5 pm.
  - c. **Continue Discussion/ Work on Restructuring Plan** for remainder of 23- 24 and 24- 25. Goal is to be fiscally responsible while maintaining programming excellence for our students. More information will be presented at the October 24, 2023 Board of Education Meeting by Superintendent Laatsch.
  - d. **Necessary Financial Budget Amendment** - State aid does not start until October 20th where we can see our allocation for different categoricals. Last year, many were missing and didn't start until the November 20th payment. After finalizing the audit, FID reporting, focus can move to budget amendment work. Will hit the board table possibly in January / February 2024
  - e. **Update on Bond progress and purchases.** Projects are progressing and continuing to remain on budget as we navigate the progression. Water retention is a current sticking point, but are working through options with the county offices. Lots of

subcontract work is going out to bid currently. Updates will be provided at upcoming BOE meetings as well as action items needing approval for projects.

**New Business:** Negotiations have started with SASAA.

4. **Public Comment - None**
5. **Next Meeting:** November 14, 2023 at 5:00 pm.
6. **Adjournment -** Meeting was adjourned at 5:59 pm

Respectfully Submitted,



Jennifer K. Miller  
Board Secretary

*Recorded by: Betty Jahnke*





Board of Education  
24.Oct.23

**TOPIC: Human Capital Recommendations**

Curt Ellis, Assistant Superintendent of Human Resources presents for your consideration the following human capital changes including resignations, new hires and changes in tenure status:

**RESIGNATIONS / TERMINATIONS:**

<b><u>NAME</u></b>	<b><u>BLDG./DEPT.</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>STATUS</u></b>	<b><u>REASON</u></b>	<b><u>EFFECTIVE</u></b>
Greg Farrell	Pleasant Ridge	Paraeducator	Termination	Probation	4.Oct.23
Ricky Raeff	Saline HS	Paraeducator	Resignation	Personal	4.Oct.23
John Wooley	Transportation	Bus Driver	Termination	Probation	10.Oct.23

**NEW HIRES**

<b><u>NAME</u></b>	<b><u>BLDG./DEPT.</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>STATUS</u></b>	<b><u>STEP</u></b>	<b><u>EFFECTIVE</u></b>
Jeff Kurek	Transportation	Bus Driver	New Hire	1	17.Oct.23
Yisell Kwong	Transportation	Bus Driver	New Hire	1	10.Oct.23
Lauren Truett	Harvest	Paraeducator	New Hire	2	16.Oct.23

**RECOMMENDATION:** That the Saline Area Schools Board of Education adopts the personnel report recommendations as presented.

\* Employee had been on an unpaid leave of absence for one (1) year prior to the resignation date.