

Board of Education Meeting

Liberty School Board Room

November 14, 2023 at 6:30 PM



AGENDA

Mission

We, the Saline Area Schools, will equip all students with the knowledge, technological proficiency, and personal skills necessary to succeed in an increasingly complex society. We expect that our students, staff, and the Saline Community will share in these responsibilities.

OPENING

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **SUPERINTENDENT'S RECOGNITION**

*Saline High School Marching Band
SHS Girls Varsity Field Hockey Team*

4. **PUBLIC COMMENT**

A member of the public may address the Board briefly, for up to three minutes, or request to be scheduled on the agenda of a future meeting. Please note that students will be given priority to speak on any topic. The first public participation portion of the meeting will be limited to one-half hour (30 minutes) normally and limited to agenda items. A second public participation portion will be offered at the end of the agenda to allow for any other comment.

Individuals addressing the Board should take into consideration the rules of common courtesy. The public participation portion of the meeting cannot be used to make personal attacks against a Board Member, District Employee, or Student.

STUDENTS

OTHER PUBLIC STAKEHOLDERS

EXTENDED PUBLIC COMMENT

*Theresa Stager, Principal
Saline High School*

5. **RESPONSE TO PREVIOUS PUBLIC COMMENT**

AGENDA

6. **REVISIONS/APPROVAL OF AGENDA**

(Items may be added or deleted from the meeting agenda, and/or the order of items may be changed, at the request of an individual Board member or the Superintendent. The agenda must be approved before proceeding further.)

RECOMMENDED MOTION . . . move to approve the agenda as printed/revised.

7. **STUDENT SHOWCASE**

Woodland Meadows Safeties & Student Leadership

Advisor: Emily Petrous

8. **SCHEDULED REPORT**

a. **Audit Report**

Presenter: Plante Moran, Jeff Higgins, Partner

b. **Bond Update**

Presenter: Rex Clary, Director of Operations

9. **ACTION ITEMS**

A. RECOMMENDED MOTION ... to approve the re-appointment of Stephanie Gray and Lori Byron to the Saline District Library Board for a two-year term beginning December 1, 2023 as recommended by Superintendent Laatsch. Both Gray and Bryon currently serve on the SDL Board and their term expires November 30, 2023.

B. RECOMMENDED MOTION ... to approve the purchase of (2) Model Year 2024 77 Passenger Schools Buses in the amount of \$318,792.00 and (1) 2024 Lift Bus at a cost of \$186,554.00 for a total purchase of \$505,346.00 as recommended by Rex Clary, Director of Operations.

C. RECOMMENDED MOTION ... to approve the recommendation of A.R. Brouwer to award contracts in the total amount of \$1,200,038.00 for Bid Pack #4 for the new Operations Center as submitted by Rex Clary, Director of Operations.

D. RECOMMENDED MOTION ... to approve the purchase of 40 Epson L530U Projectors in the amount of \$80,600 as submitted by Jay Grossman, Director of Technology.

- E. **RECOMMENDED MOTION** ... to adopt the Annual Summer Tax Resolution as submitted by Assistant Superintendent Miranda Owsley.

10. **DISCUSSION ITEMS**

- A. Board Finance Committee Meeting Updates
Chair, Brad Gerbe

10. **ADMINISTRATION / BOARD UPDATES**

11. **CONSENT AGENDA**

The Consent Agenda is listed in this agenda and will not be read aloud. The motion noted will allow for the authorization of all listed items, without discussion, unless a member of the Board requests that any one or all be considered individually.

RECOMMENDED MOTION . . . move to authorize the Consent Agenda as printed / amended:

- A. **Approval** of the Board of Education Meeting Minutes of October 24, 2023
B. **Approval** of the Board Policy Committee Meeting Minutes of October 24, 2023
C. **Approval of Payment** of the General Fund Accounts Payable of November 14, 2023, in the amount of \$2,697,461.69
D. **Approval of Payment** of Bond Series III Accounts Payable of November 14, 2023, in the amount of \$498,265.65
E. **Approval of Payment** of 2023 Bond Fund Series I Accounts Payable of November 14, 2023, in the amount of \$866,337.12
F. **Approval** of 2024 Board of Education Regular Meeting Calendar
G. **Receive and File** Human Resources Report
H. **Approval** of the following Policy Updates as recommended by Neola, Inc. and supported by the Board Policy Committee:

Po2370.01	Online/Blended Learning Program
Po7450.03	Student Technology Acceptable Use and Safety
Po8305	Information Security (Technical Correction)
Po8531	Free and Reduced-Price Meals

CLOSING

12. **ITEMS SCHEDULED ON NEXT AGENDA**

13. PUBLIC COMMENT

A member of the public may address the Board briefly, for up to three minutes, or request to be scheduled on the agenda of a future meeting.

STUDENTS

OTHER PUBLIC STAKEHOLDERS

14. NEXT MEETING

The next Board of Education Meeting will be held on December 12, 2023, at 6:30 PM.

15. CLOSED SESSION

RECOMMENDED MOTION ... to enter Closed Session of the Board of Education at _____ PM, with the intent to re-enter Open Session at _____ PM, for the purpose of Collective Bargaining 8(c) of the Open Meetings Act. Under Section 8(c) a simple majority vote is sufficient to enter into a closed session.

16. RE-ENTER OPEN SESSION

RECOMMENDED MOTION to re-enter Open Session of the Special Board of Education Meeting at _____ PM.

17. ADJOURNMENT

RECOMMENDED MOTION ... move to adjourn the Regular Board of Education Meeting of November 14, 2023, at _____ PM.

Saline Area Schools

Office of the Superintendent



MEMORANDUM

To: Board of Education

From: Stephen D. Laatsch
Superintendent

Date: November 14,

Subject: **SALINE DISTRICT LIBRARY BOARD**

I am asking the Board of Education to approve the re-appointment of Stephanie Gray and Lori Byron to the Saline District Library Board for a two-year term beginning December 1, 2023. Both Stephanie Gray and Lori Bryon have submitted letters to me expressing their interest in reappointment. They currently serve on the SDL Board and their term expires November 30, 2023.

Please let me know if you have any questions.

SDL:bj

Fwd: Library Board Re-Appointment

1 message

Steve Laatsch <laatschs@salineschools.org>
To: Betty Jahnke <jahnkeb@salineschools.org>

Wed, Oct 25, 2023 at 12:09 PM

----- Forwarded message -----

From: **Stephanie Gray** <sshartelg@gmail.com>
Date: Wed, Oct 25, 2023 at 12:08 PM
Subject: Library Board Re-Appointment
To: Steve Laatsch <laatschs@salineschools.org>
Cc: Karrie Waarala <karrie@salinelibrary.org>

Hello. I am writing today to express my strong interest in being re-appointed to the Saline District Library Board of Trustees.

Please let me know if you need any additional information from me.

Thank you,
Stephanie Gray
773.505.1897

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See something? Say something.
Refer to [OK2SAY](#) information on their site.
Stay safe, SAS.

www.salineschools.org

Fwd: Request to be reappointed to the Saline District Library Board of Trustees

1 message

Steve Laatsch <laatschs@salineschools.org>
To: Betty Jahnke <jahnkeb@salineschools.org>

Mon, Nov 6, 2023 at 5:40 AM

Sent from my iPhone

Begin forwarded message:

From: Saline Area School Website <saline@foxbrightcms.com>
Date: November 5, 2023 at 2:12:25 PM EST
Subject: Request to be reappointed to the Saline District Library Board of Trustees
Reply-To: Lori Byron <lori@thebyrons.com>

This email was sent to you from the Saline Area Schools Website from the Staff Directory Link. Lori Byron has contacted you!

Phone: 734-678-7831
Email: lori@thebyrons.com
Message:

Dr. Laatsch,

I'm writing to request to be reappointed to the Saline District Library Board of Trustees. In the two years since I've joined the Board, I've gained insight into the operations of the Saline District Library and I would value the opportunity to continue to support the Library in fulfilling its mission.

Please let me know if you or the Board of Education representatives have any questions.
Cheers,

Lori Byron
734-678-7831

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User IP Address: 68.34.75.12
User Agent: Mozilla/5.0 (Macintosh; Intel Mac OS X 10_15_7) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/119.0.0.0 Safari/537.36

Saline Area Schools

District Office

7265 North Ann Arbor Street
Saline, MI 48176



Office of Operations

To: Superintendent Dr. Steven Laatsch
Saline Area Schools Board of Education

From: Director of Operations Rex Clary

Date: November 8, 2023

RE: Bond Fund - Bus Purchase

I would like to move forward with the purchase of two (2) Model Year 2024 Phase 1 IC Clean Diesel 77 Passenger School Buses at a cost of \$318,792.00 from Midwest Transit using the MSBO Cooperative bus purchase program.

I would like to move forward with the purchase of (1) 2024 Phase 1 IC CE Clean Diesel Lift Bus at a cost of \$186,554.00 for our students with special needs.

We have now purchased twenty IC Clean Diesel Buses 21 Gen Ed, 1 Special Ed Lift Bus since 2016 from Capital City Bus/Midwest Transit Equipment. The IC bus has proven to be a reliable manufacturer and a leader in the school bus industry. Midwest Transit has been a reliable partner with warranty issues and the use of their mobile mechanics.

The 2024 Phase 1 model buses will include a new camera system provided and installed by REI. It will allow improved visibility & picture quality with 1080p high definition cameras, we have added 2 exterior cameras to assist with **Stop Arm** prosecution.

2024-Gen Ed MSBO Bus Comparison

2024 Special Ed MSBO Bus Comparison

2024 IC Bus Brochure

Rex J. Clary
Director of Operations

Michigan Bus Purchasing
Price Comparison Report - Spec #20122
Nov 03, 2023 10:34 AM

Buying Organization

Midwest Transit
15580 US Highway 27 N
Marshall MI 49068

Notes

SK- Salty 77 reg Next Gen

Product Category

Conventional (2023-24 Phase 1)

Product

77 Passenger

Quantity

1

Option

Option SKU Buyer Comments

Hoekstra

Holland

Midwest Transit

Product Base Price

\$134,630.00

\$125,742.00

\$137,936.00

Chassis Options

Alternator

240-amp, Leece-Neville

C123

\$140.00

S/E

\$141.00

Axle, Rear: minimum load

21,000 lbs.

C152

S/E

N/A

S/E

Batteries

3 12-volt, 950-CCA each

C163

S/E

S/E

\$227.00

Brake Dust Shield

Brake dust shield on all wheels

C170

S/E

S/E

N/C

Brakes, ESC

Electronic Stability Control for Air Brakes

C172

S/E

S/E

S/E

Brakes, Air Disc

Air disc brakes

C178

\$1,368.00

\$1,730.00

\$1,358.00

Brakes, Parking

Bendix Intellipark Electronic parking brake (air and hydraulic)

C179

\$448.00

N/A

N/C

Brakes, Traction Control

For air brakes

C184

S/E

S/E

S/E

Engine

Cummins ISB 250 hp w/PTS2500 trans

C203

\$1,099.00

\$3,575.00

\$183.00

Engine Hood

Soft Close Hood Support

C230

S/E

N/A

S/E

Fan Drive

Electromagnetic On/Off Type

C195

\$98.00

S/E

S/E

Fuel Tank

Increase to 100-gallon diesel tank	C251	\$352.00	\$364.00	\$387.00
Full Instrumentation Package (Engine)				
Low Coolant indicator with audible alarm	C260	S/E	S/E	S/E
Paint, Wheels				
Wheels finish coated black inside and out	C300	S/E	N/C	(\$44.00)
Pedals, Adjustable				
Adjustable brake and accelerator pedals	C310	\$917.00	\$937.00	N/C
Rust Proofing				
Rust proofing fuel tank anticorrosion spray coating	C315	\$478.00	\$192.00	\$192.00
Steering				
Telescoping steering wheel	C320	S/E	S/E	N/C
Switches, Ignition				
Keyed alike	C350	N/C	\$5.00	\$21.00
Tires				
11R22.5 steer fr; mud/snow rear, Continental	C381	N/A	N/A	\$75.00
Turn Signals				
Fender-mounted	C421	S/E	S/E	\$117.00
Warranty, Extended				
5 year/100,000 miles	C452	\$2,012.00	\$4,130.00	\$2,512.00
Warranty, Towing				
5 years/100,000 miles	C470	\$920.00	\$850.00	\$560.00
Winter Warmup Equipment				
Winter front	C490	\$33.00	\$100.00	S/E

Body Options

Air Conditioning, In Dash				
For driver only	B110	\$1,361.00	N/A	S/E
All Light Monitor System				
Add all light monitor system	B160	S/E	S/E	S/E
Battery Cut Off Switch				
Add battery cut off switch	B190	S/E	\$154.00	\$74.00
Crossing Gate Arm				
Electric w/stow bracket	B241	\$270.00	\$445.00	N/C
Defogger Fans				
Increase from 2 to 3	B250	N/A	\$65.00	\$62.00
Door, Entrance				
Electric, double out, split type	B260	(\$169.00)	\$325.00	(\$232.00)
Exit, Emergency Window				
Increase from 2 to 4	B290	S/E	\$25.00	S/E
Exit, Evacuation Step				

Step & handle at rear door	B310	\$225.00	S/E	\$108.00
Fenderettes				
Rubber fenderettes	B351	\$74.00	\$140.00	\$58.00
Floor Covering				
1 piece, black	B372	\$704.00	N/A	\$272.00
Heater, Mid-body Rear				
80,000 BTU	B431	\$339.00	\$474.00	\$314.00
Lettering and Trim				
Replace 2" tape w/6" Scotchlite tape	B451	\$211.00	\$150.00	\$107.00
Light Visor				
Overhead flasher light visor	B455	S/E	S/E	N/C
Light, Exterior				
Light check system	B460	S/E	S/E	S/E
Lights, Interior				
LED Interior Dome Lights	B465	\$31.00	\$441.00	S/E
Mirror System				
Lever-lock adjustable 6" x 30"	B521	S/E	\$64.00	\$82.00
Mirror, Timer				
Timer for heated mirror	B525	S/E	S/E	S/E
Mirrors, Crossview				
MirrorLite High Definition, heated	B531	N/A	N/A	\$22.00
Mirrors, Crossview, Arms				
Stainless steel arms	B555	S/E	\$38.00	\$55.00
Mirrors, Rearview				
Rosco Open View ES, remote, heated, split view	B575	\$178.00	\$265.00	\$116.00
Mirrors, Rearview, Arms				
Stainless steel arms	B590	S/E	\$38.00	\$75.00
Noise Reduction System				
Perforated ceiling, full bus	B595	S/E	\$641.00	S/E
Paint, Hood				
Anti-glare, yellow	B600	\$75.00	\$235.00	\$52.00
Paint, Roof				
White, polyurethane	B605	\$355.00	\$220.00	\$330.00
Power Source				
12-volt power source in driver's area	B615	N/C	S/E	\$34.00
Radio & Public Address System				
AM/FM radio, PA System inside & outside	B623	\$589.00	\$597.00	\$238.00
Rust Proofing				
All interior doors	B645	S/E	S/E	S/E
Rust Proofing, Stepwell				

Anti-corrosion spray coating, inside & outside	B647	\$244.00	\$348.00	S/E
Seat, Driver's				
National, air ride w/1 arm rest	B664	\$137.00	\$225.00	\$32.00
Seat, Driver's Belt				
Driver's belt, blaze orange	B676	\$44.00	N/C	S/E
Seats, Child Restraint				
39"CCr, floor mount (per seat) (Qty: 4)	B690	---	\$3,380.00	---
SynTec S3C, 39" floor mount (per seat) (Qty: 4)	B699	\$1,148.00	---	---
IMM/BTI, floor mount (per seat) (Qty: 4)	B678	N/A	N/A	\$1,148.00
Seats, Passenger: Color				
Blue/light blue	B712	N/C	N/C	N/C
Severe Service Package				
Must meet Colorado Racking Test	B740	S/E	S/E	N/C
Step Tread				
Pebble tread w/non-metal backing	B752	\$27.00	\$305.00	S/E
Storage Compartment Driver's Area				
Over drivers sash window	B781	S/E	\$125.00	\$89.00
Storage Pouch				
Mounted on barrier behind driver	B782	\$21.00	\$16.00	\$44.00
Warning System-Driver Alert				
Transpec Driver Alert Model 7500	B805	\$408.00	\$440.00	\$328.00
Configured Price		\$148,767.00	\$146,781.00	\$147,073.00

Dealer Options

10 year, 200,000 mile Cummins engine and aftertreatment warrant				\$6,900.00
DVR system, installed by C3 Wireless per specification				\$4,838.00
2 Way Radio Swap Herkimer *Estimated				\$400.00
Heated driver seat option				\$185.00
Dealer option costs to match		\$12,323.00		
Dealer option costs to match			\$12,323.00	
		<u>Hoekstra</u>	<u>Holland</u>	<u>Midwest Transit</u>
	Unit Price	\$161,090.00	\$159,104.00	\$159,396.00
	Total Price	\$161,090.00	\$159,104.00	\$159,396.00
	Grand Total	\$161,090.00	\$159,104.00	\$159,396.00

Michigan Bus Purchasing
Price Comparison Report - Spec #20123
Nov 03, 2023 10:33 AM

Buying Organization

Midwest Transit
15580 US Highway 27 N
Marshall MI 49068

Notes

SK Salty 77 SN AC next Gen

Product Category

Special Needs (2023-24 Phase 1)

Product

77 Passenger

Quantity

1

	Option	Option SKU	Buyer Comments	Hoekstra	Holland	Midwest Transit
Product Base Price				\$145,198.00	\$133,731.00	\$150,968.00

Chassis Options

Alternator

320-amp, Leece-Neville

C125

\$551.00

\$441.00

\$578.00

Axle, Rear: minimum load

21,000 lbs.

C152

\$11.00

N/A

S/E

Batteries

3 12-volt, 950-CCA each

C163

S/E

S/E

\$227.00

Brake Dust Shield

Brake dust shield on all wheels

C170

S/E

S/E

N/C

Brakes, ESC

Electronic Stability Control for Air Brakes

C172

S/E

S/E

S/E

Brakes, Air Disc

Air disc brakes

C178

\$1,368.00

\$1,730.00

\$1,358.00

Brakes, Traction Control

For air brakes

C184

S/E

S/E

S/E

Brakes, Parking

Bendix Intellipark Electronic (for air and hydraulic)

C179

\$448.00

N/A

N/C

Engine

Cummins ISB 250 hp w/PTS2500 trans

C203

\$1,099.00

\$3,575.00

\$183.00

Engine Hood

Soft Close Hood Support

C230

S/E

S/E

S/E

Fan Drive

Electromagnetic On/Off Type

C195

\$98.00

S/E

S/E

Fuel Tank

Increase to 100-gallon diesel tank	C251	\$352.00	\$364.00	\$387.00
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Full Instrumentation Package (Engine)

Low Coolant indicator with audible alarm	C260	S/E	N/A	S/E
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Paint, Wheels

Wheels finish coated black inside and out	C300	S/E	N/C	(\$44.00)
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Pedals, Adjustable

Adjustable brake and accelerator pedals	C310	\$917.00	\$937.00	N/C
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Rust Proofing

Rust proofing, fuel tank anticorrosion spray coating	C315	\$478.00	\$192.00	\$192.00
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Steering

Telescoping steering wheel	C320	S/E	S/E	N/C
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Switches, Ignition

Keyed alike	C350	N/C	\$5.00	\$21.00
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Tires

LoPro 255/70R22.5 steer front/rear, Continental	C384	N/A	N/A	(\$313.00)
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Turn Signals

Fender-mounted	C421	S/E	S/E	\$117.00
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Warranty, Extended

5 year/100,000 miles	C452	\$2,012.00	\$4,130.00	\$2,512.00
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Warranty, Towing

5 years/100,000 miles	C470	\$920.00	\$850.00	\$560.00
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Winter Warmup Equipment

Winter front	C490	\$33.00	\$100.00	S/E
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Body Options**Air Conditioning, In Dash**

For driver only	B110	\$1,361.00	N/A	S/E
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Air Conditioning

<i>Thermo King Michigan TM-552-MS, center-plenum, dual discharge system w/TM-21 compressor, 103,000 BTU (includes 5-yr warranty)</i>	B129	\$16,900.00	---	---
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Trans Air Manf, 120,000 BTU, front and rear flush in-wall evaporator, rooftop condenser	B143	N/A	\$9,925.00	\$9,017.00
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All Light Monitor System

Add all light monitor system	B160	S/E	S/E	S/E
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Battery Cut Off Switch

Add battery cut off switch	B190	S/E	\$154.00	\$74.00
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Crossing Gate Arm

Electric w/stow bracket	B241	\$270.00	\$445.00	N/C
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Door, Entrance

Electric, double out, split type	B260	(\$169.00)	\$325.00	(\$232.00)
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Exit, Evacuation Step

Step & handle at rear door	B310	\$225.00	S/E	\$108.00
Flat Floor Package				
39" seats, 3 seatbelts, front lift door	B360	N/A	\$617.00	N/C
Floor Covering				
1 piece, black	B372	\$609.00	N/A	\$272.00
Lettering and Trim				
Replace 2" tape w/6" Scotchlite tape	B451	\$211.00	\$150.00	\$107.00
Light Visor				
Overhead flasher light visor	B455	S/E	S/E	N/C
Light, Exterior				
Light check system	B460	S/E	S/E	S/E
Lights, Interior				
LED Interior Dome Lights	B465	\$31.00	\$441.00	S/E
Mirror, Timer				
Timer for heated mirror	B525	S/E	S/E	S/E
Mirrors, Crossview				
MirrorLite High Definition, heated	B531	N/A	N/A	\$22.00
Mirrors, Crossview, Arms				
Stainless steel arms	B555	S/E	\$38.00	\$55.00
Mirrors, Rearview				
Rosco Open View ES, remote, heated, split view	B575	\$178.00	\$265.00	\$116.00
Mirrors, Rearview, Arms				
Stainless steel arms	B590	S/E	\$38.00	\$75.00
Noise Reduction System				
Perforated ceiling, full bus	B595	S/E	\$641.00	S/E
Paint, Hood				
Anti-glare, yellow	B600	\$75.00	\$235.00	\$52.00
Paint, Roof				
White, polyurethane	B605	\$355.00	\$220.00	\$330.00
Power Source				
12-volt power source in driver's area	B615	N/C	S/E	\$34.00
Radio & Public AddressSystem				
AM/FM radio, PA System inside & outside	B623	\$589.00	\$587.00	\$238.00
Rust Proofing				
All interior doors	B645	S/E	S/E	S/E
Rust Proofing, Stepwell				
Anti-corrosion spray coating, inside & outside	B647	\$244.00	\$348.00	S/E
Seat Barrier				
Additional track mounted brier only (each)	B655	\$257.00	\$164.00	\$217.00
Seat, Driver's				

National, air ride w/1 arm rest	B664	\$137.00	\$225.00	\$32.00
Seat, Driver's, Belt				
Driver's belt, blaze orange	B676	\$44.00	N/C	S/E
Seats, Child Restraint				
39"CCr, track mount (per seat) (Qty: 4)	B691	---	\$5,508.00	---
SynTec S3C, 39" track mount (per seat) (Qty: 4)	B700	\$1,712.00	---	---
IMMI/Gen4, track mount (per seat) (Qty: 4)	B679	N/A	N/A	\$1,516.00
Seats, Passenger: Color				
Blue/light blue	B712	N/C	N/C	N/C
Seats, Track-mounted				
39" seat w/3 seatbelts (per seat) (Qty: 10)	B732	\$3,400.00	\$4,500.00	\$2,380.00
Severe Service Package				
Must meet Colorado Racking Test	B740	S/E	S/E	N/C
Step Tread				
Pebble tread w/non-metal backing	B752	\$27.00	\$305.00	S/E
Storage Compartment Driver's Area				
Over drivers sash window	B781	S/E	\$125.00	\$89.00
Storage Pouch				
Mounted on barrier behind driver	B782	\$21.00	\$16.00	\$44.00
Warning System-Driver Alert				
Transpec Driver Alert Model 7500	B805	\$408.00	\$440.00	\$328.00
Wheelchair Entry				
Front lift door w/Braun 1,000 lb cap. NCL3451	B825	N/A	\$450.00	\$655.00
Wheelchair Securements (L-Track)				
Q-Straint Q-8100-A1 QRT (each) (Qty: 4)	B853	\$2,168.00	\$1,976.00	\$1,956.00
Configured Price		\$182,538.00	\$174,193.00	\$174,231.00
Dealer Options				
10 year, 200,000 mile Cummins engine and aftertreatment warrant				\$6,900.00
DVR, Installed by C3 Wireless per specification				\$4,838.00
2 way radio swap by Herkimer *Estimated				\$400.00
Heated driver seat option				\$185.00
Dealer option costs to match		\$12,323.00		
Dealer options costs to match			\$12,323.00	
		<u>Hoekstra</u>	<u>Holland</u>	<u>Midwest Transit</u>
Unit Price		\$194,861.00	\$186,516.00	\$186,554.00
Total Price		\$194,861.00	\$186,516.00	\$186,554.00

Grand Total	\$194,861.00	\$186,516.00	\$186,554.00
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IC BUS®
CE SERIES



THE NEXT GENERATION
IC BUS® CE SERIES SCHOOL BUS

MTE
MIDWEST TRANSIT EQUIPMENT

THE NEXT GENERATION IC BUS® CE SERIES

AHEAD OF ITS CLASS

When it comes to transporting our most precious cargo, only the best will do. That means a bus that has some of the latest safety technology, is built with high-quality materials, offers forward-thinking propulsion options and provides drivers with everything they need to be successful.

It means a company willing to go above and beyond all expectations with engineers who are never satisfied with the status quo. Introducing the Next Generation CE Series. And welcome to a new era in school transportation.



SAFETY. FIRST AND FOREMOST.



A NO-COMPROMISE APPROACH TO SAFETY

Of all the requirements IC Bus engineers are tasked with when designing a new bus, one rises above the rest: it must be a safe means of transportation for the children who ride inside. It's an enormous responsibility and something that we never take for granted.

That's why the next generation CE Series includes the very latest in safety technology. These safety features are essential when it comes to providing the driver with extraordinary situational awareness; enabling them to keep the students riding behind them out of harms way.

STANDARD KEY SAFETY FEATURES:

- Bendix® Intellipark® electronic parking brake standard (on air brake units)
- Bendix® Wingman® Advanced™ Safety Package (air brake units) – including Active braking capabilities for collision avoidance, following distance alerts, adaptive cruise and more
- No Student Left Behind child monitoring system
- Single panel glass on entrance door for improved driver visibility
- Entrance doors integrated into dash cluster, providing 'Door Ajar' warning if bus reaches certain speed prior to door being fully closed
- Daytime running headlights with automatic twilight sensor
- Electronic stability control



A CLEAR VISION

Visibility is crucially important to any school bus driver. Children of all heights walk next to, in front of, behind and toward the bus – and being able to see them is the only way to ensure they are kept safe. The Next Generation CE Series includes several enhancements that help boost the situational awareness of the driver.



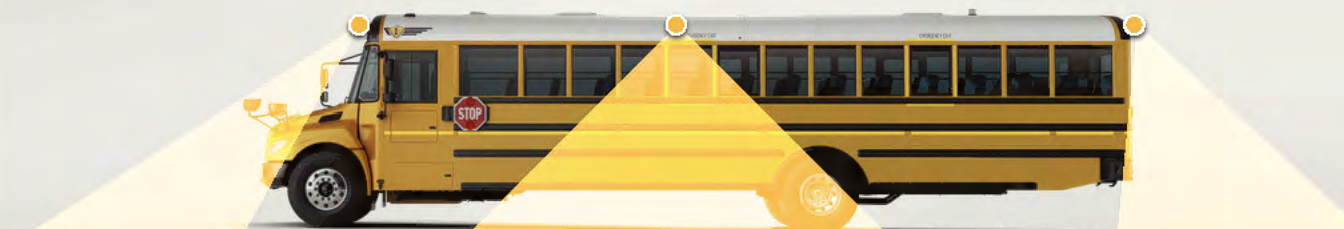
1. Entrance door features single-panel bonded glass and is aligned with the driver seat for enhanced side visibility.
2. Rounded, three-piece windshield with no center post includes a shaded band standard to help reduce sun glare.
3. Completely integrated driver HVAC system with improved defrost performance by 50% over prior model allows for quicker and more complete clearing of the windshield.
4. Sloped hood design is angled and provides more than 11 inches of improved ground visibility in front of the bus over prior model.

5. Standard daytime running lights with automatic twilight sensors help increase the visibility of the bus to other drivers and pedestrians.
6. Available LED-enhanced, down lit cross-view mirrors illuminate the road when the park lights are on and the stop arm is extended to illuminate pedestrians and objects in the front danger zone.
7. Available LED headlights and marker lights offer a higher lumen output and are longer lasting compared to halogen bulbs.



IC BUS® FULL VIEW CAMERA TECHNOLOGY™ BY ROSCO

IC Bus is proud to offer the industry's first camera system designed specifically for school buses. Combined with the side mirrors, this advanced system will allow bus drivers to have a “full view” around the bus for total situational awareness so they can concentrate on driving and keeping kids safe.



FULL VIEW CAMERA FEATURES

- Provides driver views based on the situation at hand, such as backing up, opening the door or a view to the side or front of the bus
- Gives the driver a greater feeling of security and peace of mind with the combination of the full view camera technology and driver mirrors
- This purpose-built camera technology is designed to not overload the driver with too much information, but instead provide them with the right information at the right time
- Provides accurate visibility to the areas that matter most around the bus



INTUITIVE PROTECTION

The Bendix® Wingman® Advanced™ Safety Package uses radar and an optional video camera (Fusion package) to scan the forward path of the bus. If a slower moving or stopped vehicle is detected, the system is designed to reduce the severity and likelihood of a rear-end impact through automatic braking and audible alerts.

This integration of various technologies creates a highly detailed data picture that can significantly reduce the chance of a false alert or activation.

The Next Generation CE Series was designed from the beginning to utilize active safety. In fact, the alerts are now integrated into the gauge cluster as opposed to being mounted atop the instrument panel in previous models.

FOLLOWING DISTANCE ALERTS

The radar can also be used to maintain a safe following distance when the adaptive cruise control is engaged. Radar has many advantages, including the ability to read objects through all weather conditions, such as rain, snow, smoke and fog.



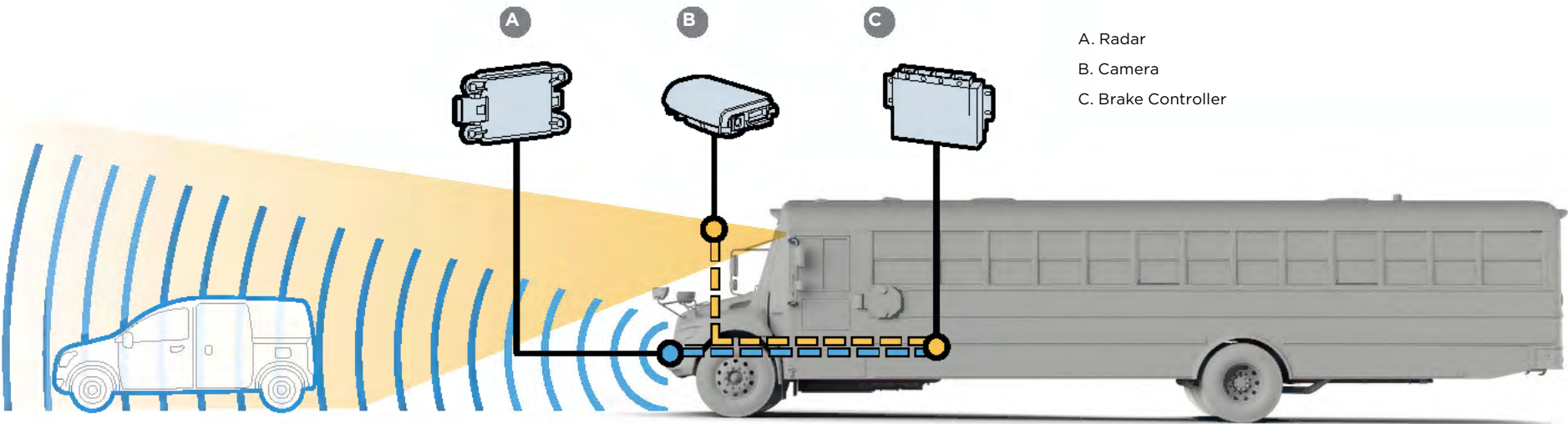
LANE DEPARTURE WARNING (available with camera)

The camera can detect if the bus unintentionally departs the lane without the turn signal activated, and will sound an alarm and provide a visual alert. This is particularly valuable during driver distraction or drowsiness situations.



SUPPORTING SAFE DRIVING

SITUATION	POSSIBLE CAUSE	ACTIVE SAFETY
Rear End Collisions	Distracted driver	Can reduce the likelihood or severity of rear-end accidents by providing following distance alerts and if needed, will apply the brakes to help the driver avoid the collision or help reduce its severity
Overly Aggressive Drivers	Bus is too close to the forward vehicle	Following distance alert will beep when following too closely
Limited Sight in Poor Weather Conditions	Snow, rain, smog, smoke, fog, sleet	Radar capabilities that can see potential dangers before the human eye can
Excessive Speed	Traveling above posted speed limit on highways	Optional camera can recognize posted speed limits and alert the driver at +5 mph over; at +10 mph over, alert and 1.0 second engine de-throttle will occur



DESIGNED WITH DRIVERS IN MIND



KEEPING THE DRIVER INFORMED, COMFORTABLE AND CONNECTED

Every successful trip begins and ends with the driver. That's why we empower them with tools that elevate their comfort, efficiency, and situational awareness in a meaningful and nonintrusive manner.

It's a philosophy we call DriverFirst™ which is our commitment to do everything we can to provide a working environment that puts drivers in a position to succeed. After all, it's hard enough to find committed drivers, let alone retain them. So, if we're able to help by providing a bus that drivers want to drive, then everyone wins. Your district wins by retaining an experienced driver, the driver wins by building a stable and satisfying career and, most importantly, the kids win by boarding a bus each morning driven by someone who loves their job.

DRIVERFIRST™



- 1. Ergonomic wing instrument panel** is angled toward the driver with switches that are easy to read and reach.
- 2. Premium dash cluster** with a 5-inch digital color display with custom view options including real-time fuel economy, speedometer and tachometer, gear selection indicator, safety indicators and distance to empty.
- 3. USB-A and USB-C charging ports** are conveniently located to left of driver (in storage bin) and on right side of instrument panel.
- 4. Back-lit, color-coded steering wheel switches/controls** with cruise control plus four switches that are programmable with Diamond Logic® Builder software.
- 5. Driver light pre-check switch** conveniently located on the dash to check all exterior light bulbs. All exterior lights will flash while driver performs pre-check.
- 6. Full range of driver seat options** to accommodate drivers of all shapes and sizes.
- 7. Tire pressure monitoring system (TPMS)** (optional) provides real-time tires status including low pressure, extreme low pressure, high pressure, high temperature and more.
- 8. Bendix® Intellipark® electronic parking brake** with dash-mounted switch integrated in cluster (air brake units only) electronically engages parking brake when critical interlocks are met, indicating that the vehicle is not parked and the driver does not have control.
- 9. Stalk shifter** for transmission control mounted on steering column allows the driver to easily reach and operate shifting and engine braking while keeping their eyes on the road.
- 10. Integrated driver HVAC system** with multiple, intuitive control settings within an arm's reach with additional venting for faster and more complete defrosting as well as overall driver comfort.
- 11.** Improved left-hand drivers area including storage bin with more usable space and an easy-to-reach 44 oz cup holder.
- 12.** Trash bin with double capacity (optional) with designated area forward of the stepwell.

A BUS BUILT TO LAST

From sizable potholes to boisterous students, a school bus must face daily punishment. That's why the CE Series is built to the highest standards at our production facility in Tulsa, Oklahoma.

Materials have been carefully chosen for their durability and advanced steel coatings help provide a robust defense against corrosion. In addition, areas under the hood that require routine maintenance are conveniently located to help you stay ahead of potential issues.

DURABLE CONSTRUCTION:

16-gauge steel body and interior panels for longevity and structural integrity

14-gauge steel threaded body bows with continuous runners connecting all roof bows for ruggedness and superior strength

Stamped parts used wherever possible during construction; provides increased strength and tighter tolerances

Meets or exceeds FMVSS/CMVSS

ENHANCED CORROSION RESISTANCE:

New one-piece driver floormat reduces potential corrosion and maintenance costs, plus is easier to keep clean

Naviflex coated stepwell* provides superior corrosion resistance

Interior modesty panels treated with 90G/90G galvanized coating and then painted for enhanced corrosion resistance

TIME-SAVING SERVICEABILITY:

Improved accessibility to routine maintenance items - HVAC filter & air dryer (under the hood), fuel filter now outside frame rail, stepwell heater accessibility from inside stepwell, oil filter now more accessible

Electrical panel/fuse block arrangement:

- Instrument panel fuses located inside the bus with chassis fuse block with spill resistant cover
- Body fuse block outside of bus in electrical panel under driver's window

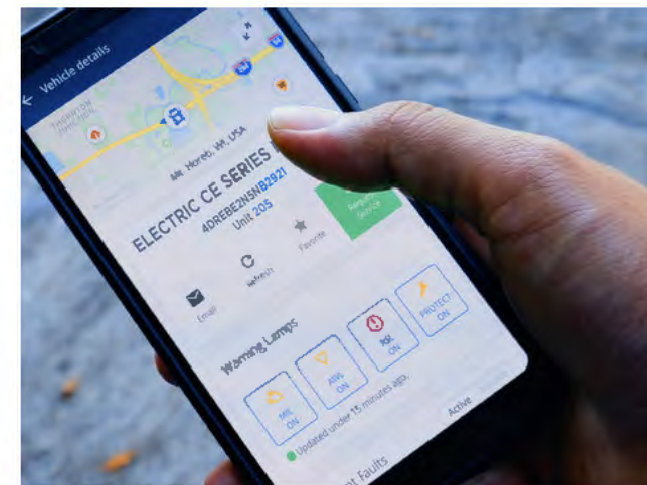
Diamond Logic® electrical system enables programming of body integration and driver efficiency features; common uses include exterior light check for pre-trip inspections, "No Student Left Behind" post-trip inspection monitor, lights on with windshield wipers, and customization of interlocks for dome light



* Also available on bumpers and fuel tanks

CONNECTED TECHNOLOGY TO BOOST ON-TIME PERFORMANCE

Knowledge is power. And when you're armed with the data you need to make informed decisions, the outcomes are always better. IC Bus offers powerful tools that can not only help you stay ahead of issues, but accelerate repair times when a bus is in for service. So whether you operate one bus or an entire fleet, you'll have access to a powerful set of tools and resources for maximizing uptime and operational efficiency.



Now standard on all new vehicles — factory-installed telematics including 5 Year subscription. We deliver proactive tools that help reduce unplanned downtime, increase safety and drive on-time performance

Connectivity includes:

ONCOMMAND® CONNECTION (OCC)

- 24/7 access and visibility to real-time vehicle diagnostics and predictive maintenance tools
- Visibility to current vehicle location and route history
- Monitor driver performance including harsh braking, hard acceleration and idle time reporting

IC BUS® 360 SERVICE COMMUNICATIONS:

- Seamless communication with dealers and up-to-date repair status
- Complete VIN-based information – asset specs, complete parts catalog, remote health data, and more
- Online service request initiation and estimate approvals
- Complete service history, up-to-date campaign information, and engine calibration status

PROVEN RESULTS:

- 83% of users have experienced a reduction in the number of emails and phone calls regarding service communications.
- 30% improvement in service repair time and unplanned service events when utilizing IC Bus 360 and OCC.



NEXT GEN POWERTRAINS

School bus fleets are rapidly transitioning to electric. In most cases, it makes perfect sense thanks to consistent routes, a central depot to charge and readily accessible funding assistance. But not all routes or districts are suited for electric – and that’s why we offer both options. The tried-and-true Cummins® B6.7L provides the power you need with a low total cost of ownership and impressive uptime. Those who choose the Next Generation Electric CE Series can rest easy knowing that it has been designed from the get-go to run on electric propulsion with its incredible torque and quiet, calm-inducing ride. Whichever direction you go, the future has never looked brighter.



ZERO EMISSIONS



IC Bus helps customers plan, execute and optimize zero-emission vehicles and investments for the entire lifecycle. We design scalable, end-to-end solutions around your specific needs.

Our team of zero-emission subject matter experts is ready to help fleets and school districts everywhere develop a fully integrated and scalable zero-emission strategy. The consulting process includes the evaluation of requirements and efficiencies, route simulations, plus education on all available funding sources, grants, and tax incentives.

THE EV ROADMAP FOR A SEAMLESS TRANSITION:



Step 1 | CONSULTING

Find the best way forward

Our discovery workshops dive into your fleet's electrification needs and concerns, building a customized EV roadmap for success.



Step 2 | CHARGING

Lay the groundwork

We assess the placement of hardware and infrastructure, finding the best ways to support your vehicle charging and uptime.



Step 3 | DEPLOYMENT

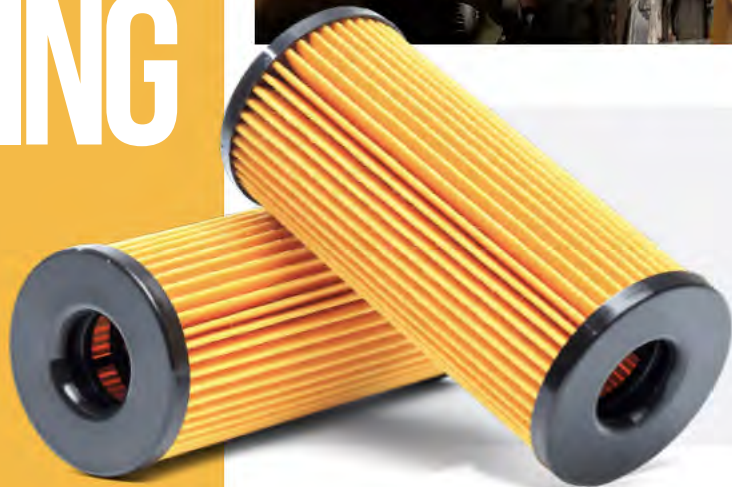
Bring it all together

We ensure your charging locations, staff, and remote diagnostics are prepared for your electric vehicle to hit the road.



**WE HAVE
YOUR BACK,
SO YOU CAN
KEEP MOVING
FORWARD**

We understand that getting kids to and from school on time every time, isn't optional, it's required. That means your fleet must be up and running the entire school year. Dependable equipment spec'd for your needs and requirements is just the beginning. Our preventive maintenance programs combined with our vast network of service locations help make sure downtime is kept to a minimum with no surprises for your students or your budget.



**PARTS YOU NEED
WHERE AND WHEN
YOU NEED THEM**

It is our goal to provide you, the customer, with an unparalleled ownership experience. To be your preferred partner, not just for the sale of the vehicle, but throughout its lifecycle. Below is a sampling of our value-add services focused on reducing your operating costs and driving on-time performance.

- State-of-the-art, Award-winning Parts Distribution Centers
- All-makes Fleetrite® and ReNEWed® Reman Parts Offering
- Fleet Charge® account standardization – pricing & billing
- Ability to customize extended service contracts – flexibility you need with peace of mind you deserve.
- Connected services built to make data visible, easy to understand & actionable
- Diagnostics & service tools
- Training opportunities
- Over 700+ dealer locations
- Parts Return Program
- One-stop-shop Warranty Processing
- eCommerce Online Parts Ordering
- Dealer Uptime Advocate and Uptime Command Center





www.icbus.com

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MTE
MIDWEST TRANSIT EQUIPMENT
MIDWESTTRANSIT.COM | (800) 933-2412

Saline Area Schools

District Office

7265 North Ann Arbor Street
Saline, MI 48176



Operations Department

November 5, 2023

Superintendent Laatsch
Saline Area Schools Board of Education

On Thursday October 5, 2023 documents prepared by AR Brouwer and Hobbs & Black Architects were issued for the Saline Area School Operations Center located at 1255 Teft Court, Saline, MI 48176. Bids were received and publicly read on Friday October 27, 2023 at 11:00 AM.

Attached is the bid tabulation and bid summary. Proposals were reviewed by ARBrouwer, Rex Clary & Lecole Planners. AR Brouwer conducted post-bid interviews and references were contacted.

I am requesting the Board to approve the recommendation of A.R. Brouwer to award contracts to the below listed contractors in the total amount of \$ 1,200,038 for BID PACK #4 for the new Operations Center:

Category

Carpentry/Drywall/Studs

Conquest \$225,209

Category Acoustical Ceilings

RE Leggett \$26,289

Category Concrete Finishing &

Polish- Paint Inc \$10,960

Category Painting

RNC \$121,031

Category Millwork

Superior Stone Surfaces \$76,628

Category Carpet & Tile

Shamrock \$60,426

Category Concrete Sealing & Sealer

Paint Inc \$163,755

Category Lockers

Steel Equipment \$34,200

Category Bus Canopy

Carport Structures \$481,540

Rex Clary
Executive Director of Operations

**SALINE AREA SCHOOLS - OPERATIONS CENTER
BID PACK #4 BID CATEGORY 4A CARPENTRY/STUDS/
DRYWALL/NAILERS/BLOCKING (REBID)**

BID DUE DATE AND TIME: OCTOBER 27, 2023 AT 11:00 AM

[illegible]

SALINE AREA SCHOOLS - OPERATIONS CENTER
BID PACK #4 BID CATEGORY 4B MILLWORK/WINDOW SILLS
BID DUE DATE AND TIME: OCTOBER 27, 2023 AT 11:00 AM

[illegible]

BID DUE DATE AND TIME: OCTOBER 27, 2023 AT 11:00 AM

[illegible]

SALINE AREA SCHOOLS - OPERATIONS CENTER
BID PACK #4 BID CATEGORY 4D CARPET AND CERAMIC TILE
BID DUE DATE AND TIME: OCTOBER 27, 2023 AT 11:00 AM

[illegible]

SALINE AREA SCHOOLS - OPERATIONS CENTER

BID PACK #4 BID CATEGORY 4E

CONCRETE FINISHING - POLISHING

BID DUE DATE AND TIME: OCTOBER 27, 2023 AT 11:00 AM

[illegible]

BID DUE DATE AND TIME: OCTOBER 27, 2023 AT 11:00 AM

[illegible]

BID DUE DATE AND TIME: OCTOBER 27, 2023 AT 11:00 AM

[illegible]

SALINE AREA SCHOOLS - OPERATIONS CENTER
BID PACK #4 BID CATEGORY 4J BUS CANOPY (REBID)
BID DUE DATE AND TIME: OCTOBER 27, 2023 AT 11:00 AM

[illegible]

SALINE AREA SCHOOLS - OPERATIONS CENTER
BID PACK #4 BID CATEGORIES 4A CARPENTRY/STUDS/DRYWALL/
NAILERS/BLOCKING (REBID) & 4C ACOUSTICAL CEILINGS (REBID)
BID DUE DATE AND TIME: OCTOBER 27, 2023 AT 11:00 AM

Bidders Name	Bidders Location in Michigan	Addendum #1 Noted	Familial Relationship Affidavit	Iran Linked Business Affidavit	Base Bid Amount	Remarks
LOW BIDDER BID CATEGORY 4A - CARPENTRY/STUDS/DRYWALL/ NAILERS/BLOCKING (REBID)						
Conquest Construction Co., Inc.	Livonia	1	Y	Y	\$225,209	Qualifications Noted
LOW BIDDER BID CATEGORY 4C ACOUSTICAL CEILINGS (REBID)						
R.E. Leggette	Dearborn	Y	Y	Y	\$26,289	
BID CATEGORY 4A - CARPENTRY/STUDS/DRYWALL/NAILERS/BLOCKING (REBID) AND BID CATEGORY 4C - ACOUSTICAL CEILINGS (REBID)						
Conquest Construction Co., Inc. & R.E. Leggette					\$251,498	Qualifications Noted
Ann Arbor Ceiling & Partition	Ypsilanti	Y	Y	Y	\$288,484	Qualifications Noted



Saline Area Schools - IT Department

TO: Steve Laatsch, Superintendent
Miranda Owsley, Assistant Superintendent of Finance
Board of Education

FROM: Jay Grossman, Director of Technology

DATE: November, 2023

RE: Technology Purchases

The following Technology Proposal has been submitted for your approval. This project will replace classroom projectors which are no longer able to project a quality image onto a surface. As the current projectors installed in classrooms reach their end-of-life, they are no longer able to emit a bright enough image to be seen in a classroom. Environmental conditions including sunlight and classroom lighting are preventing teachers from the ability to display the images required for their lessons with clarity for students to see.

Upon reviewing multiple brands and models of projector, we have found the Epson L530U to supply the brightness required to successfully present lessons. This lampless projector uses laser lighting to create images several times brighter than the current projectors while providing approximately 20,000 hours worth of usage. This is compared to 300 hours on a traditional projector before there is a need to replace the bulb.

The Epson L530U projector has been competitively bid by the REMC Association and awarded to Bluum of Minnesota. It is the district's recommendation to purchase 40 projectors to assist with classroom learning.

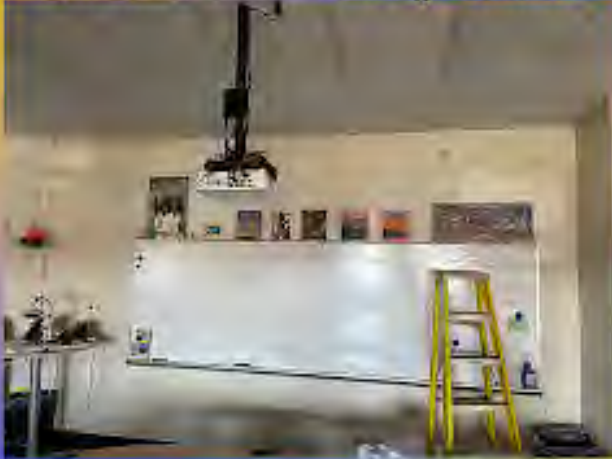
Brief Scope of Work

- **Quantity:** 40 Epson L530U Projectors
 - *Total: \$80,600*

Please do not hesitate to contact me with any questions at grossmaj@salineschools.org.

Example from a classroom with a current Benq projector compared to a demo unit of the proposed Epson L530U:

**Bulb projector in East facing room with lights off.
Small & dim - barely visible**



**Laser projector in same East facing room with lights off.
Big & bright**



**Laser projector in same East facing room with lights on.
Big & bright**





Bluum of Minnesota
1771 Energy Park Drive
Suite 100
St. Paul MN 55108
800-933-7337 | 612-331-5500
www.bluum.com

Quote

#299017

11/02/2023

Bill To

114772 Saline Area School District
7265 SALINE-ANN ARBOR RD
SALINE MI 48176

Ship To

Jay Grossman
114772 Saline Area School District
7265 SALINE-ANN ARBOR RD
SALINE MI 48176

Memo:

Expires	Sales Rep	Contract	Terms
01/31/2024	430 Chris Dawson	REMC	Net 30

Qty	Item	MFG	Price	Ext. Price
40	V11HA27020 Powerlite L530U Projector Wifi Quoted prices reflect 2023 REMC awarded discounts and items are eligible for free shipping	Epson	\$2,015.00	\$80,600.00

****Bluum provides professional development from former educators who are committed to providing world class instructional training. With the purchase of educational technology, we recommend including PD to ensure effective adoption. Ask about our getting started package, 3-hour remote and 6-hour onsite training.**

Subtotal	\$80,600.00
Tax Total	\$0.00
Shipping Cost	\$0.00
Total	\$80,600.00

To accept this quotation, sign here : _____

Printed Name/Title/Date : _____

Shipping and Billing Address listed on quote are accurate : []Yes []No

This document is subject to the terms and conditions found here: www.bluum.com/terms-conditions. For quotes over \$25,000 a Purchase Order is required, please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.

Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods. Returns require an authorization number and must be made within 30 days. A minimum 25% restocking fee may apply with the exception of out of box failures and replacements under warranty.



Annual Summer Tax Resolution

_____ (the "District")

A _____ meeting of the board of education of the District (the "Board") was held in the _____, within the boundaries of the District, on the _____ day of _____, 2023, at _____ o'clock in the _____ m. (the "Meeting").

The Meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect *Choose 50% or 100%* of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2024 its previously-adopted ongoing resolution imposing a summer tax levy of *Choose 50% or 100%* of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2024 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies on or before December 31, 2023.

3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

Board of Education Meeting

Liberty School Board Room

October 24, 2023 at 6:30 PM



MINUTES

Mission

We, the Saline Area Schools, will equip all students with the knowledge, technological proficiency, and personal skills necessary to succeed in an increasingly complex society. We expect that our students, staff, and the Saline Community will share in these responsibilities.

OPENING

1. CALL TO ORDER

The Board of Education Meeting of October 24, 2023 was called to order at 6:30 pm by President Michael McVey.

Board Members Present: Tim Austin, Susan Estep, Brad Gerbe, Lauren Gold, Michael McVey and Jennifer Steben

Board Members Absent: Jenny Miller

Central Administration Present: Superintendent Laatsch, Assistant Superintendents Ellis and Owsley, Directors Rex Clary, Kara Davis and Jackie Martin

2. PLEDGE OF ALLEGIANCE

3. SUPERINTENDENT'S RECOGNITION

Saline High School Varsity Football Team - SEC Championship

4. PUBLIC COMMENT - None

EXTENDED PUBLIC COMMENT

*Kenyatta Hughes, Principal
Pleasant Ridge Elementary School*

Points of Pride at Pleasant Ridge

Cameron Cochran, Kristen Hoffman-Peavler, Co-Chairs
Sex Education Advisory Board

Answered questions that were submitted through Body Safety Talks google form families had access to over the past month.

5. **RESPONSE TO PREVIOUS PUBLIC COMMENT**

AGENDA

6. **REVISIONS/APPROVAL OF AGENDA**

MOTION made by Treasurer Gerbe, support by Vice President Steben **to approve the agenda as printed.**

Ayes - All Present - **MOTION CARRIED 6-0**

7. **ACTION ITEMS**

A. **MOTION** made by Treasurer Gerbe, support by Trustee Estep **to approve the recommendation from the Sex Education Advisory Committee to include lessons from the Body Safety Training curriculum for lower elementary buildings.**

Ayes - All Present - **MOTION CARRIED 6-0**

B. **MOTION** made by Vice President Steben, support by Trustee Gold **to approve the Altria Settlement Resolution accepting the settlement amount and to authorize Superintendent Laatsch to sign the settlement documents as recommended by Thrun Law Firm.**

Ayes - All Present - **MOTION CARRIED 6-0**

C. **MOTION** made by Trustee Austin, support Treasurer Gerbe **to approve the recommendation of A.R. Brouwer to award contracts to the below listed contractors in the total amount of \$1,271,968 for BID PACK #3 for the new Operations Center as submitted by Rex Clary, Director of Operations.**

Ayes - All Present - **MOTION CARRIED 6-0**

Category 3B- Waterproofing
DC Byers Warren Office \$22,800

Category 3D Roofing
Royal West Roofing - \$212,000

Category 3F.1 Hollow Metal Door &
Frames- Tanner \$110,505

Category 3C- ACM Metal Panels
Metro Lakes Construction \$102,000

Category 3E Caulking & Sealants
DC Byers Warren Office \$29,300

Category 3G Overhead Doors
Overhead Door West- \$84,500

Category 3F.2 FRP Doors, Glass &
Glazing - EGD Glass & Door \$235,963

Category 3K RTU Screen Wall
Metro Lakes Construction \$16,800

Category 3L Fueling Station
RW Mercer \$458,100

8. SCHEDULED REPORT

Strategic Planning

Presenter: Superintendent Laatsch

This report by Superintendent Laatsch was a presentation announcing plans for the creation of a strategic planning committee which will be tasked with reconciling projected budget challenges, largely due to the declining enrollment. Superintendent Laatsch discussed how over the last several years we have seen a decline in over 500 students but there has been no change in the structure, whether it be in staffing or other areas. Contributing to the loss of enrollment are declining birth rate, more educational opportunities for families and higher mortgage rates making it more difficult to afford a home in the area.

The strategic planning committee will be composed of an assortment of community members and leaders, school staff, students and parents. Committee meetings will begin in November and then occur once a month until May at which time a financial restructuring proposal will be presented to the board reducing the general fund by \$1M per year for the next 3 years.

At the center of all discussions and considerations in this process will be what is best for the students.

9. DISCUSSION ITEMS

A. Board Policy Committee Meeting Updates

Chair, Jenny Miller

Neola Update - Vol 38 No 1

Provided a brief overview of the meeting that took place at 5 pm. Most of the time was spent on the most recent Neola updates. 4 of the policies will go to the board for approval through the consent agenda at the November 14th meeting. Some will remain in discussion with the Policy Committee pending some clarification from Neola.

B. Discussion Policy 5113 School of Choice Program (Inter-District)

Recommended Updates, 2nd Reading

Facilitator: Jenny Miller, Policy Chair

Discussion among the Board regarding the proposed addition of the following language:
“The Superintendent, when considering School of Choice enrollment, will strive to enroll out-of-district students at approximately 10% of the total student body.”

Following the discussion, Trustee Estep recommended a motion be placed on the record.

MOTION made by Trustee Gold, support Treasurer Gerbe **to approve the revision to policy 5113**

Ayes

Estep, Gerbe, Gold, McVey, Steben

Nays

Austin

Not Present: Jenny Miller

Ayes 5, Nays 1 - **MOTION CARRIED 5-1**

C. **2024 Board of Education Calendar**

Facilitator: Michael McVey

President McVey led a discussion regarding the 2024 Board Meeting Calendar. It was decided that there will only be 1 meeting in March on the 2nd Tuesday. The 4th Tuesday falls again during spring break. The completed calendar, with dates, will be placed on the agenda under the Consent Agenda for Board approval on November 14th.

10. **ADMINISTRATION / BOARD UPDATES**

Superintendent Laatsch: Trunk or Treat in downtown Saline on Wednesday, October 25. Regarding bussing, there are still occasional route cancellations. But in positive news, hiring has been going well although the onboarding process does take some time, we are optimistic regarding the future. We are looking forward to highlighting student groups during the Superintendent’s Recognition time at the beginning of Board Meetings. This can be achievements in sports, music or in clubs. Asking for help in bringing things to our attention.

Student Representatives Clark and Iadipaolo: Trunk or Treat for the freshmen will be done by Link Crew at the HS. Water Polo has made it to the regionals 2nd year in a row. Hockey team tryouts on October 30th.

Treasurer Gerbe: Acknowledgement to Superintendent Laatsch for taking on the task of getting his CDL so that he can drive a bus. Also appreciates that on occasion he even substitutes in classes. Shoutout to Kara Davis as an incredible leader of our Teaching and Learning Team. Thank you to Principal Hughes for sharing PR Points of Pride. Appreciate the coaching team of the soccer team.

Congratulations to the field hockey team and Caroline Clark.

Vice President Steben: Thank you to Principal Hughes for highlighting the wonderful things happening at PR. Look forward to more recognition. Shoutout to SMS Cross County team and Coach Sandy Stafford for going to Nationals in November.

Trustee Austin: Acknowledgement to all the incredible sports teams. Thank you to Dr. Laatsch for driving a bus.

Trustee Estep: DEIAC meeting last week at which time they reviewed the applicants for the committee. Shared a special recognition regarding her family.

President McVey: Enjoyed the recent bldg tours that were set up for BOE trustees to attend. Also went to Lansing and attended some meetings regarding legislation. Attended by BOE members from around the state. Also attended the “Bridge to Civility” activity done by the Saline Alternative HS students.

11. CONSENT AGENDA

MOTION made by Vice President, support Trustee Gold **to authorize the Consent Agenda as printed**

Ayes - All Present - **MOTION CARRIED 6-0**

- A. **Approval** of the Board of Education Meeting Minutes of October 10, 2023
- B. **Approval** of the Board Finance Committee Meeting Minutes of October 10, 2023
- C. **Approval of Payment** of the General Fund Accounts Payable of October 24, 2023, in the amount of \$4,535,343.83
- D. **Approval of Payment** of Bond Series III Accounts Payable of October 24, 2023, in the amount of \$9,945.00
- E. **Approval of Payment** of 2023 Bond Fund Series I Accounts Payable of October 24, 2023, in the amount of \$539,758.50
- F. **Receive and File** Human Resources Report

CLOSING

12. ITEMS SCHEDULED ON NEXT AGENDA

District Financial Audit Presented by Plante Moran

13. **PUBLIC COMMENT** - None

14. **NEXT MEETING**

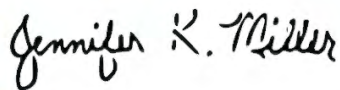
The next Board of Education Meeting will be held on November 14, 2023, at 6:30 PM.

15. **ADJOURNMENT**

MOTION made by Treasurer Gerbe, support by Vice President Steben **to adjourn the Regular Board of Education Meeting of October 24, 2023, at 7:59 PM.**

Ayes - All Present - **MOTION CARRIED 6-0**

Respectfully submitted,



Jennifer Miller
Board Secretary

Recorded by: Betty Jahnke



POLICY COMMITTEE MEETING

Liberty School Board Room
Tuesday, October 24, 2023
5:00 pm

MINUTES

Jenny Miller, Chair, Susan Estep, Lauren Gold
Superintendent Laatsch, Recording Secretary Betty Jahnke

1. **Call to Order**

Meeting was called to order by Policy Committee Chair, Jenny Miller at 5:07 pm.

2. **Public Comment**

There was no public comment.

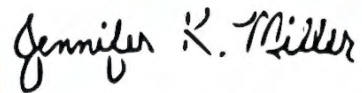
3. **Discussion Items**

- a. **Neola Updates** - Committee reviewed the most recent Neola updates from Vol 38. No. 1
1540: Administrative Staff Reduction/Recalls (New) This policy will be discussed with the CORE team and then revisited by Policy at a later date based on their input.
2370.01: Online/Blended Learning Program (Revised) This policy will be moved to the consent agenda on November 14th. The Policy Committee accepted all recommendations by Neola.
7212: Weapons (Revised) Policy Committee will compare with other constituent districts and revisit at an upcoming Policy Committee Mtg. Neola does recommend taking changes as presented.
7540.03: Student Technology Acceptable Use and Safety (Revised) This policy will be moved to the consent agenda on November 14th. The Policy Committee accepted all recommendations by Neola.
8305: Information Security A technical correction was made to include a cross reference. This policy will be moved to the consent agenda on November 14th.
8531: Free and Reduced Price Meals (Revised) This policy will be moved to the consent agenda on November 14th. The Policy Committee accepted all recommendations by Neola.
- b. **Updates from the Committee: Consideration of a Resolution or Policy in Support of Gun Safety and Safe Gun Storage**
Trustees Estep and Gold will continue to review and make recommendations at the next Policy Committee meeting.

Board Policy Committee Meeting Minutes
October 24, 2023

4. **Public Comment**
There was no public comment.
5. **Next Meeting: TBD**
6. **Adjourn**
Meeting was adjourned at 6:04 pm.

Respectfully submitted,



Jennifer Miller
Board Secretary

Recorded by: Betty Jabnke

MEETING SCHEDULE 2024

NOTICE OF SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF EDUCATION of Saline Area Schools to be held during the year commencing January 1, 2024 and ending December 31, 2024.

To all persons interested in the meetings of the Board of Education of Saline Area Schools of Washtenaw County:



PLEASE TAKE NOTICE that the Board of Education of Saline Area Schools, 7265 North Ann Arbor Street, Saline, Michigan 48176, Telephone 734-401-4000, will hold regular meetings at the following dates, times, and places during the year commencing January 1, 2024 and ending December 31, 2024. ***The 2nd meeting in March is canceled due to Spring Break.***

Date	Time	Place
January 9, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
January 23, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
February 13, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
February 27, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
March 12, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
March 26, 2024 (Spring Break)	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
April 9, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
April 23, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
May 14, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
May 28, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
June 11, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
July 9, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
August 13, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
August 27, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
September 10, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
September 24, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
October 8, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
October 22, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
November 12, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street
December 10, 2024	6:30 PM	Liberty School Board Room, 7265 North Ann Arbor Street

Draft minutes of each of the meetings listed above shall be available for public inspection during regular business hours at the Superintendent's Office, 7265 North Ann Arbor Street, Saline, Michigan 48176, not more than eight (8) business days after the date of the meeting to which the draft minutes refer; and approved Minutes of each meeting shall be available for public inspection during business hours, at the same location, no later than five (5) business days after the meeting at which the Minutes are approved. Copies of the Minutes shall also be available at the reasonable estimated cost for printing or copying.

Upon oral or written request for a subscription and payment of a fee established by the Board, Minutes shall be mailed to any person or business by First Class Mail. The subscription may be valid for up to six (6) months.

Upon request to the Superintendent's Office, the District shall make reasonable accommodations for a person with disabilities to be able to participate in open meetings.

This notice is given in compliance with the Michigan Open Meetings Act, as amended.

Approved: xxxxxxxxxxxx

Jennifer K. Miller, Secretary



Board of Education

14.Nov.23

TOPIC: Human Capital Recommendations

Curt Ellis, Assistant Superintendent of Human Resources presents for your consideration the following human capital changes including resignations, new hires and changes in tenure status:

RESIGNATIONS / TERMINATIONS:

<u>NAME</u>	<u>BLDG./DEPT.</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>REASON</u>	<u>EFFECTIVE</u>
John Fox	Saline HS	Teacher	Resignation	Retirement	6.Jun.24
Jeff Gillow	Saline MS	Teacher	Resignation	Retirement	6.Jun.24
Michelle Keranen	Nursing	School Nurse	Resignation	Personal	10.Nov.23
Beth Musson	Woodland Meadows	Teacher	Resignation	Retirement	6.Jun.24
Skylla Shobe	Pooh Corner	Instructor	Resignation	Personal	8.Nov.23

NEW HIRES

<u>NAME</u>	<u>BLDG./DEPT.</u>	<u>ASSIGNMENT</u>	<u>STATUS</u>	<u>STEP</u>	<u>EFFECTIVE</u>
Alice Fell	N/A	Retiree Substitute	New Hire	N/A	24.Oct.23
Darren Hickenbottom	Athletics Transportation	Coach Bus Driver	New Hire	1	1.Nov.23
Kimberly Jasper	Saline MS	Principal	New Hire	3	8.Nov.23
Edwin Murphey	Transportation	Bus Driver	New Hire	1	25.Oct.23
Kristopher O'Leary	N/A	Retiree Substitute	New Hire	N/A	30.Oct.23
Rachel Palmer	Nursing	School Nurse	New Hire	N/A	3.Nov.23
Justin Sly	SWWC	Automotive Technician	New Hire	1	
Lana Stiebe	N/A	Retiree Substitute	New Hire	N/A	7.Nov.23
Melanie Szabo	Pleasant Ridge	Paraeducator	New Hire	Y5 - 5 1	23.Oct.23

RECOMMENDATION: That the Saline Area Schools Board of Education adopts the personnel report recommendations as presented.



KIMBERLY JASPER

EDUCATIONAL LEADER

Philosophy

A communicative and collaborative educational leader, I value school culture that honors the individual voices of our learners. As a middle school principal, I recognize and prioritize the direct relationship between the unique social emotional needs of young adolescents, their sense of belonging, and their academic success. I am dedicated to establishing a school culture which lifts and honors student voice, emphasizes active student engagement, and thrives as a result.

PROFESSIONAL EXPERIENCE

Principal, Milan Middle School, 2021-Present

- Highly effective leader
- Observe, coach, and evaluate instructional and support staff
- Design effective professional development
- Monitor and analyze student achievement data and trends
- Establish MTSS for academic and behavior interventions
- Teach and establish trauma-informed/restorative practices
- Monitor and manage student behavior
- Ensure equitable classroom and discipline practices
- Establish and utilize effective patterns of communication
- Hire qualified and certified staff
- Maintain building budget
- Evaluate curriculum
- Create partnerships with multiple stakeholder groups
- Improve climate and culture
- MICIP
- Design effective master schedule
- Collaborate with union leadership
- Co-lead district work
- Title IX decision-maker
- Organize fundraisers

Assistant Principal, Milan Middle School, 2019-2021

- PBIS Lead
- District Improvement chair
- Project Healthy Schools
- Enhance digital instruction strategies
- Implement restorative practices
- Coordinate state and local summative assessments
- District IEP representative
- 504 coordinator

EDUCATION

EDUCATION SPECIALIST
Educational Leadership
Northern Michigan University
Anticipated Spring 2024

K12 ADMINISTRATOR
CERTIFICATE
Educational Leadership
Eastern Michigan University
2019

MASTER OF ARTS
Teaching and Curriculum
Michigan State University
2012

BACHELOR OF ARTS
Secondary Education
Eastern Michigan University
2007

CERTIFICATIONS

K-12 School Administrator Certificate (ES)
Professional Teaching Certificate
English (BA, 6-12)
Spanish (FF, 6-12)

PROFESSIONAL EXPERIENCE

Teacher, Milan Middle School, 2009-2019

- Spanish teacher; English/Language Arts teacher
- Department lead
- Modern Teacher district team/Milan 21 team leader
- Building and District Leadership Team - middle level rep.
- AdvancEd committee member
- PBIS co-chair
- Professional development facilitator
- Data director trainer
- Instructional rounds leader
- Michigan Association of Middle School Educators' conference presenter and Teaching Team of the Year runner up
- Substitute Principal
- New teacher mentor

Teacher, Milan Adult education, 2007-2009

- English/Language Arts teacher
- Instruct and assess students aged high school through adult

TRAINING AND SKILLS

- External Review (AdvancEd)
- Reading Apprenticeship Across the Disciplines (WestEd)
- Data Director (WISD)
- EmPower (MAS)
- Schoology (MAS)
- Schools to Watch (MAMSE)
- Middle level culture, teaming, scheduling (AMLE)
- Danielson (WISD)
- Restorative Practices, Trainer (Neutral Zone)
- TRAILS (MAS)
- Non-Violent Crisis & Intervention (MAS)
- Standards-Based Grading (MAS)
- PBIS (MAS)
- Blended Learning (MAS)
- CHAMPS (MAS)
- Trauma Informed Education (MAS)
- *Cultivating Genius* (WISD)
- *Making Thinking Visible* (MAS)
- DEI (MAS; MEMSPA)
- Catch my Breath (MASSP)
- Comprehensive School Threat Assessment Guidelines (MAS)
- Culturize (MASSP)
- Addressing the Needs of LGBTQ+ Students (MAS)
- ALICE Training (MAS)

REFERENCES

Ryan McMahon

Assistant Superintendent, Milan Area Schools

[REDACTED]
[REDACTED]

Shanna Spickard

Superintendent, DeWitt Public Schools

[REDACTED]
[REDACTED]

Jennifer Bookout

Principal, Symons Elementary

[REDACTED]
[REDACTED]

Aaron Shinn

Principal, Milan High School

[REDACTED]
[REDACTED]

Chris Sandberg

Assistant Principal, Milan High School

[REDACTED]
[REDACTED]

Jill Gerweck

Teacher and MEA Building Rep.,
Milan Middle School

[REDACTED]
[REDACTED]

Laura Perry

Teacher, Saline Middle School

[REDACTED]
[REDACTED]

Sarah Stukey

Teacher, Saline High School

[REDACTED]
[REDACTED]



NEOLA POLICY PACKET

In accordance with Board Operating Procedures, Policy 0.131.1 Bylaws and Policies

[Review and Update of Board Policy and Bylaws from Neola](#)

#3. These updates will be shared with the whole Board a minimum of one week before they appear on the public agenda.

Policy Review Memorandum

To: Board of Education
From: Board Policy Committee
Date: November 14, 2023
Subject: Board Policy 2370.01 Online/Blended Learning Program

This policy is being distributed to the Board of Education for approval through the 11/14/23 Consent Agenda.. The Policy Committee is recommending adoption of this policy with noted revisions.
This policy:

X	Reflects current state of the law and should be adopted
	Is recommended but not required
	Not currently a SAS Board Policy
	Reflects changes as requested by Superintendent & BOE

Key Ideas

This policy has been revised to reflect current online and blended learning rules and requirements, including M.C.L 388.1621f(14), which allows a district to switch to online learning in certain circumstances for not more than fifteen (15) days. The provision now found at D.2 reflects that M.C.L. 388.1621f(14) specifically permits districts to exempt a fifteen (15) day or less switch from the parental consent requirement.

Recommendation

Approval to adopt this policy with the noted revisions as recommended by Neola and supported by the Policy Committee.



Book	Policy Manual
Section	Vol 38 No 1 READY FOR BOARD
Title	Copy of ON-LINE/BLENDED LEARNING PROGRAM
Code	po2370.01
Status	
Adopted	May 22, 2018

2370.01 - **ON-LINE/BLENDED LEARNING PROGRAM**

The District shall provide eligible students the option of participating in on-line or blended learning courses. The purpose of the program is to make instruction available to eligible students using on-line and distance education technology in both traditional and nontraditional classroom settings. The District must make all eligible students and their parents or guardians aware of this program.

A. Definitions

1. **On-Line Learning** - Means a course of study that is capable of generating a credit or a grade, that is provided in an interactive internet-connected learning environment, in which students and their teachers are separated by time or location, or both, and in which the teacher is responsible for determining appropriate instructional methods for each student, diagnosing learning needs, assessing student learning, prescribing intervention strategies, reporting outcomes, and evaluating the effects of instruction and support strategies.
2. **Blended Learning** - A hybrid instructional delivery model where students are provided content, instruction, and assessment in part at the classroom, with a teacher, and in part through internet-connected learning environments with some degree of student control over time, location, and pace of instruction.

B. Program Eligibility

The District shall offer a program for students in Grades 6-12.

The District may offer a full time or part time program for grade 9-12 students enrolled in dropout prevention, academic intervention, core courses to meet graduation requirements, or dual enrollment programs.

C. ~~Student Eligibility~~

~~1. Students eligible for the District on-line/blended learning program must meet at least one of the following conditions:~~

~~a. The student has spent the prior school year in attendance at a public school in this State and was enrolled and reported by a public school district.~~

~~b. The student is a dependent child of a member of the United States Armed Forces who was transferred within the last twelve (12) months to Michigan from another state or foreign country pursuant to the parent's permanent change of station orders.~~

~~2. Only students enrolled in grades 6 to 12 are eligible to enroll in an On-Line Learning course. Students in grades K-5 are only eligible to participate in Blended Learning Courses.~~

D. Course Availability and Access

1. The District shall provide access to enroll and participate in the available courses and shall award credit, as may be appropriate, for successful completion. Access shall be available to eligible students during or after the school day and during summer school enrollment. The District will provide at least one (1) of the following:

On-line Learning, pursuant to the requirements set forth in Pupil Accounting Manual 5-O-D.

2. The District shall enroll an eligible student in up to two (2) on-line courses as requested by the student during an academic term, semester, or trimester. Consent from the student's parent or legal guardian must be obtained for students under the age of eighteen (18), except that permission shall not be required if the course is being provided as permitted by M.C.L. 388.1621f(14), which allows a district to provide online instruction for not more than fifteen (15) days per school year under specific circumstances.

3. A student may enroll in more than two (2) virtual courses in a specific academic term, semester, or trimester if both of the following conditions are met:

- a. The District has determined that it is in the best interest of the student.

- b. The student agrees with the recommendation of the District.

4.

5. The District will provide two (2) or fewer courses per semester in Grades K-5 and one (1) or more courses per semester in Grades 6-12. If students are taking more than two (2) courses per semester, the guidance found in the Pupil Accounting Manual 5-O- B shall be followed and seat time waivers obtained.

6. An eligible student may enroll in an on-line course published in the District on-line course syllabus, as described in section 8 below, or the State-wide catalog of on-line courses maintained by the Michigan Virtual University virtual university.

7. The District may deny a student enrollment in an on-line course if any of the following apply, as determined by the District:

- a. The student is enrolled in any of grades K to five (5).

- a. The student has previously gained the credits provided from the completion of the on-line course.

- b. The on-line course is not capable of generating academic credit.

- c. The on-line course is inconsistent with the remaining graduation requirements or career interests of the student.

- d. The student has not completed the prerequisite coursework for the requested virtual course or has not demonstrated proficiency in the prerequisite course content. ~~does not possess the prerequisite knowledge and skills to be successful in the on-line course or has demonstrated failure in previous on-line coursework in the same subject.~~

- e. The on-line course is of insufficient quality or rigor. If the District denies a student enrollment for this reason, the District shall make a reasonable effort to assist the student in finding to find an alternative course in the same or a similar subject that is of acceptable rigor and quality.

- f. The cost of the virtual course causes the District to exceed the target foundation allowance percentage.

- g. The request for a virtual course enrollment was not made in the academic term, semester, trimester, or summer preceding the enrollment. This subsection does not apply to a request made by a student who is newly enrolled in the District.

- h.

- i. If a student is denied enrollment in an on-line course by the District, the student may appeal the denial by submitting a letter to the Superintendent. The appeal must include the reason provided by the District for not enrolling the student and the reason why the student is claiming that the enrollment should be approved.

The Superintendent shall respond to the appeal within five (5) days after it is received. If the Superintendent determines that the denial of enrollment does not meet one (1) or more of the reasons specified in this subsection ~~subsection 4(E) i-vi~~, the District shall allow the student to enroll in the on-line course.

8. An on-line learning student shall have the same rights and access to technology in ~~their~~ ~~his/her~~ District's school facilities as all other students enrolled in that District.
9. If a student successfully completes an on-line course, as determined by the District, the District shall grant appropriate academic credit for completion of the course and shall count that credit toward completion of graduation and subject area requirements. A student's school record and transcript shall identify the on-line course title as it appears in the on-line course syllabus.
10. The enrollment of a student in one (1) or more on-line courses shall not result in a student being counted as more than 1.0 full- time equivalent student under this act.

E. ~~Nonresident~~ Applicants

1. The District shall determine whether or not it has capacity to accept applications for enrollment from nonresident applicants in on-line courses and may use that limit as the reason for refusal to enroll an applicant.
2. If the number of nonresident applicants eligible for acceptance in an on-line course does not exceed the capacity of the District to provide the on-line course, the District shall accept for enrollment all of the nonresident applicants eligible for acceptance.
3. If the number of nonresident applicants exceeds the District's capacity to provide the on-line course, the District shall use a random draw system.
4. The District shall determine whether or not it has the capacity to accept applications for enrollment from nonresident applicants in online courses and may use that limit as the reason for refusal to enroll an applicant.

F. Requirements Specific to On-Line Learning Courses

To offer an on-line course, the District must:

1. Provide the Michigan ~~Virtual University~~ ~~virtual university~~ with the course syllabus in a form and method prescribed by the Michigan virtual university for inclusion in a State-wide on-line course catalog.
2. Provide on its publicly accessible website a link to the course syllabi for all of the on-line courses offered by the District, ~~as described in section 8,~~ and a link to the State-wide catalog of on- line courses maintained by the Michigan ~~Virtual University~~ ~~virtual university~~.
3. Offer the on-line course on an open entry and exit method, or aligned to a semester, trimester, or accelerated academic term format.
4. Assign to each student a teacher of record.

G. On-line Course Syllabus

The District must publish an on-line course syllabus for each on-line course offered. The on-line course syllabus must include:

1. An alignment document showing how the course meets applicable State academic standards ~~addressed in an on-line course.~~
2. On-line course content outline.
3. On-line course required assessments.
4. On-line course prerequisites.
5. Expectations for actual teacher contact time with the on-line learning student and other student-to-teacher communications.
6. Academic support available to the on-line learning student.

7. On-line course learning outcomes and objectives.

8. Name of the institution or organization providing the online content.

8. Name of the institution or organization providing the teacher of record ~~on-line instructor.~~

10. The course titles assigned by the provider and the course titles and course codes from the National Center for Education Statistics school codes for the exchange of data.

9. Number of eligible nonresident students that will be accepted by the District in the on-line course. This may include limiting enrollment to students enrolled in the District.

10. Results of the on-line course quality review using the guidelines and model review process published by the Michigan Virtual University ~~virtual university.~~

© Neola 2034 14

Michigan Department of Education Guidance on Best Practices as Defined in M.C.L. 388.1621f

Legal

M.C.L. 388.1621f

Michigan Department of Education Guidance on Best Practices as Defined in

M.C.L. 388.1622f

Policy Review Memorandum

To: Board of Education

From: Board Policy Committee

Date: November 14, 2023

Subject: Board Policy 7540.03 Student Technology Acceptable Use and Safety

This policy is being distributed to the Board of Education for approval through the 11/14/23 Consent Agenda.. The Policy Committee is recommending adoption of this policy with noted revisions.
This policy:

X	Reflects current state of the law and should be adopted
	Is recommended but not required
	Not currently a SAS Board Policy
	Reflects changes as requested by Superintendent & BOE

Key Ideas

This policy has been revised to include optional language addressing artificial intelligence and to include a cross reference to Policy 5500 - Student Conduct.

Recommendation

Approval to adopt this policy with the noted revisions as recommended by Neola and supported by the Policy Committee.



Book	Policy Manual
Section	Vol 38 No 1 READY FOR BOARD
Title	Copy of STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
Code	po7540.03
Status	
Adopted	May 22, 2018

7540.03 - **STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY**

Technology has fundamentally altered the ways in which information is accessed, communicated, and transferred in society. As a result, educators are continually adapting their means and methods of instruction, and the way they approach student learning, to incorporate the vast, diverse, and unique resources available through the Internet. The Board of Education provides Technology Resources (as defined in Bylaw 0100) to support the educational and professional needs of its students and staff. With respect to students, District Technology Resources afford them the opportunity to acquire the skills and knowledge to learn effectively and live productively in a digital world. The Board provides students with access to the Internet for limited educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students. The District's computer network and Internet system does not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its limited educational purpose.

The Board regulates the use of District Technology Resources by principles consistent with applicable local, State, and Federal laws, the District's educational mission, and articulated expectations of student conduct as delineated in the Student Code of Conduct. This policy and its related administrative guidelines and the Student Code of Conduct govern students' use of District Technology Resources and students' personal communication devices when they are connected to the District computer network, Internet connection, and/or online educational services/apps, or when used while the student is on Board-owned property or at a Board-sponsored activity (see Policy 5136).

Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, and the like) or unkind (such as personal attacks, invasion of privacy, injurious comment, and the like). Because its Technology Resources are not unlimited, the Board has also instituted restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.

Users have no right or expectation to privacy when using District Technology Resources (including, but not limited to, privacy in the content of their personal files, e-mails, and records of their online activity when using the District's computer network and/or Internet connection).

First, the Board may not be able to technologically limit access, through its Technology Resources, to only those services and resources that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them), access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.

Pursuant to Federal law, the Board has implemented technology protection measures that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act. At the discretion of the Board or the Superintendent, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The Board also utilizes software and/or hardware to monitor online activity of students to restrict access

to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. The technology protection measures may not be disabled at any time that students may be using District Technology Resources, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The Superintendent or Technology Director may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material, if access to such sites has been inappropriately blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures.

Parents are advised that a determined user may be able to gain access to services and/or resources on the Internet that the Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to information and communications that they and/or their parents may find inappropriate, offensive, objectionable or controversial. Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet.

Pursuant to Federal law, students shall receive education about the following:

- A. safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications
- B. the dangers inherent with the online disclosure of personally identifiable information
- C. the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", "data mining", etc.), cyberbullying and other unlawful or inappropriate activities by students online, and
- D. unauthorized disclosure, use, and dissemination of personally-identifiable information regarding minors

Staff members shall provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above. Furthermore, staff members will monitor the online activities of students while at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions, or use of specific monitoring tools to review browser history and network, server, and computer logs.

Building principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of District Technology Resources. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media, including in chat rooms, and cyberbullying awareness and response. All users of District Technology Resources (and their parents if they are minors) are required to sign a written agreement to abide by the terms and conditions of this policy and its accompanying guidelines.

Students will be assigned a school e-mail account that they are required to utilize for all school-related electronic communications, including those to staff members, peers, and individuals and/or organizations outside the District with whom they are communicating for school-related projects and assignments. Further, as directed and authorized by their teachers, they shall use their school- assigned e-mail account when signing-up/registering for access to various online educational services, including mobile applications/apps that will be utilized by the student for educational purposes.

Students are responsible for good behavior when using District Technology Resources – i.e., behavior comparable to that expected of students when they are in classrooms, school hallways, and other school premises and school sponsored events. Communications on the Internet are often public in nature. General school rules for behavior and communication apply. The Board does not approve any use of its Technology Resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

Use of Artificial Intelligence/Natural Language Processing Tools For School Work

Students are required to rely on their own knowledge, skills, and resources when completing school work. In order to ensure the integrity of the educational process and to promote fair and equal opportunities for all students, except as outlined below, the use of Artificial Intelligence (AI) and Natural Language Processing (NLP) tools (collectively, "AI/NLP tools") is strictly prohibited for the completion of school work. The use of AI/NLP tools, without the express permission/consent of a teacher, undermines the learning and problem-solving skills that are essential to academic success and that the staff is tasked to develop in each student. Students are encouraged to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI/NLP tools and they should ask their teachers when they have questions and/or need assistance. Unauthorized use of AI/NLP tools is considered a form of plagiarism and any student found using these tools without permission or in a prohibited manner will be disciplined in accordance with the Student Code of Conduct.

Notwithstanding the preceding, students can use AI/NLP tools in the school setting if they receive prior permission/consent from their teacher, so long as they use the AI/NLP tools in an ethical and responsible manner. Teachers have the discretion to authorize students to use AI/NLP tools for the following uses:

- A. **Research assistance:** AI/NLP tools can be used to help students quickly and efficiently search for and find relevant information for their school projects and assignments.
- B. **Data Analysis:** AI/NLP tools can be used to help students to analyze, understand, and interpret large amounts of data, such as text documents or social media posts. This can be particularly useful for research projects or data analysis assignments – e.g., scientific experiments and marketing research.
- C. **Language translation:** AI/NLP tools can be used to translate texts or documents into different languages, which can be helpful for students who are learning a new language or for students who are studying texts written in a different language.
- D. **Writing assistance:** AI/NLP tools can provide grammar and spelling corrections, as well as suggest alternative word choices and sentence structure, to help students improve their writing skills.
- E. **Accessibility:** AI/NLP tools can be used to help students with disabilities access and understand written materials. For example, text-to-speech software can help students with specific learning disabilities or visual impairments to read texts and AI-powered translation tools can help students with hearing impairments understand spoken language.

As outlined above, under appropriate circumstances, AI/NLP tools can be effectively used as a supplement to and not a replacement for traditional learning methods. Consequently, with prior teacher permission/consent, students can use such resources to help them better understand and analyze information and/or access course materials. If a student has any questions about whether they are permitted to use AI/NLP tools for a specific class assignment, they should ask their teacher.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District Technology Resources that are not authorized by this policy and its accompanying guidelines.

The Board designates the Superintendent and Technology Director as the administrators responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of District Technology Resources.

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Cross Reference
po5500

Legal

P.L. 106-554, Children's Internet Protection Act of 2000
P.L. 110-385, Title II, Protecting Children in the 21st Century Act
18 U.S.C. 1460
18 U.S.C. 2246
18 U.S.C. 2256
20 U.S.C. 6777, 9134 (2003)
20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003)
47 U.S.C. 254(h), (1), Communications Act of 1934, as amended (2003)
47 C.F.R. 54.500 – 54.523

Policy Review Memorandum

To: Board of Education
From: Board Policy Committee
Date: November 14, 2023
Subject: Board Policy 8305 Information Security

This policy is being distributed to the Board of Education for approval through the 11/14/23 Consent Agenda.. The Policy Committee is recommending adoption of this policy with noted revisions.
This policy:

X	Reflects current state of the law and should be adopted
	Is recommended but not required
	Not currently a SAS Board Policy
	Reflects changes as requested by Superintendent & BOE

Key Ideas

Technical Corrections to include a cross reference to Bylaw 0100 - Definitions.

Recommendation

Approval to adopt this policy with the noted revisions as recommended by Neola and supported by the Policy Committee.



Book Policy Manual

Section Vol 38 No 1 READY FOR BOARD

Title Vol. 38, No. 1 - September 2023 Technical Correction INFORMATION SECURITY

Code po8305

Status

Technical Correction - Vol. 38, No. 1

8305 - INFORMATION SECURITY

The District collects, classifies, and retains data/information from and about students, staff, vendors/contractors, and other individuals, about programs and initiatives undertaken by the school system, and about and related to the business of the District. This data/information may be in hard copy or digital format and may be stored in the District or offsite with a third party provider.

~~Data/Information~~ Data/information collected by the District shall be classified as Confidential, Controlled, or Published.
~~Data/Information~~ Data/information will be considered Controlled until identified otherwise.

Protecting District Information & Technology Resources (as defined in Bylaw 0100) is of paramount importance. Information security requires everyone's active participation to keep the District's data/information secure. This includes Board of Education members, staff members/employees, students, parents, contractors/vendors, and visitors who use District Information & Technology Resources (as defined in Bylaw 0100).

Individuals who are granted access to data/information collected and retained by the District must follow established procedures so that the data/information is protected and preserved. Board members, administrators, and all District staff members (X), as well as contractors, vendors, and their employees, **[END OF OPTION]** granted access to data/information retained by the District are required to certify annually that they shall comply with the established information security protocols pertaining to District data/information. Further, all individuals granted access to Confidential Data/Information retained by the District must certify annually that they will comply with the information security protocols pertaining to Confidential Data/Information. Completing the appropriate section of the Staff Technology Acceptable Use and Safety form (Form 7540.04 F1) shall provide this certification.

All Board members, staff members/employees, students, contractors/vendors, and visitors who have access to Board-owned or managed data/information must maintain the security of that data/information and the District Information & Technology Resources on which it is stored.

If an individual has any questions concerning whether this Policy and/or its related administrative guidelines apply to them, or how they apply to them, the individual should contact the District's Technology Director or Information Technology Department/Office.

The Superintendent shall develop administrative guidelines that set forth the internal controls necessary to provide for the collection, classification, retention, access, and security of District Data/Information.

Further, the Superintendent is charged with developing procedures that can be implemented in the event of an unauthorized release or breach of data/information. These procedures shall comply with the District's legal requirements if such a breach of personally-identifiable information occurs.

The Superintendent shall require staff members to participate in training related to the internal controls applicable to the data/information that they collect and have access to and for which they are responsible for the security protocols.

Third party contractors/vendors who require access to Confidential Data/Information collected and retained by the District will be informed of relevant Board policies that govern access to and use of District Information & Technology Resources, including the duty to safeguard the confidentiality of such data/information.

Failure to adhere to this Policy and its related administrative guidelines may put data/information collected and retained by the District at risk. Employees who violate this policy and/or its related administrative guidelines may be disciplined, up to and including termination of employment and/or referral to law enforcement. Students who violate this Policy and/or its related administrative guidelines will be disciplined, up to and including expulsion and/or referral to law enforcement. (X) Contractors/vendors who violate this Policy and/or its related administrative guidelines may face termination of their business relationships with and/or legal action by the District. [END OF OPTION] Parents and visitors who violate this Policy and/or its related administrative guidelines may be denied access to the District's Information & Technology Resources.

The Superintendent shall conduct () an annual (X) a periodic [END OF OPTION] assessment of risk related to the access to and security of the data/information collected and retained by the District.

Cross References

po0100

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Cross
References

po0100 - DEFINITIONS

Policy Review Memorandum

To: Board of Education
From: Board Policy Committee
Date: November 14, 2023
Subject: Board Policy 8531 Free and Reduced Price Meals

This policy is being distributed to the Board of Education for approval through the 11/14/23 Consent Agenda.. The Policy Committee is recommending adoption of this policy with noted revisions.
This policy:

X	Reflects current state of the law and should be adopted
	Is recommended but not required
	Not currently a SAS Board Policy
	Reflects changes as requested by Superintendent & BOE

Key Ideas

This policy has been revised to address the free meal money allocation statutory policy reference (M.C.L. 388.1630d) that states the district must, to be eligible for the funding, take “all efforts to maximize and implement policies that require parents or guardians to fill out relevant family information...” to determine if they qualify for federal free or reduced cost meal reimbursement. In addition, the policy has been revised to include the stigma language moved from AG 8500D - Procedure for the Collection and Payment for Charged Meals.

Recommendation

Approval to adopt this policy with the noted revisions as recommended by Neola and supported by the Policy Committee.



Book	Policy Manual
Section	Vol 38 No 1 READY FOR BOARD
Title	Copy of FREE AND REDUCED-PRICE MEALS
Code	po8531
Status	
Adopted	May 22, 2018

8531 - **FREE AND REDUCED-PRICE MEALS**

The Board of Education recognizes the importance of good nutrition to each student's educational performance.

The Board shall provide needy children with breakfast and lunch at a reduced rate or at no charge to the student.

Children, eligible for free or reduced-price meals, shall be determined by the criteria established by the Child Nutrition Program. These criteria are issued annually by the Federal government through the State Department of Education.

Parents or guardians will be required to fill out relevant information to determine student eligibility for Federal free or reduced-cost meal reimbursement rates and CEP eligibility determinations.

The Board designates the Superintendent and/or Food Service Director to determine in accordance with Board standards, the eligibility of students for free and/or reduced-price meals.

The schools shall annually notify all families of the availability, eligibility requirements, and/or application procedure for free and reduced-price meals by distributing an application to the family of each student enrolled in the school and shall seek out and apply for such Federal, State, and local funds as may be applied to the District's program of free and reduced-price meals.

However, in accordance with the provisions outlined in State Aid Section 31k, this procedure prohibits:

- A. the requiring of any student who cannot pay for a school meal or who has a negative meal payment balance to wear a wristband or handstamp;
- B. the requiring of any student who cannot pay for a school meal or who has a negative meal payment balance to perform chores or other work to pay for school meals;
- C. the requiring of any student to dispose of a meal after it has been served because the student is unable to pay for the meal or has a negative meal payment balance;
- D. communicating directly with a student about a student meal debt unless the District has attempted to contact, but has been unsuccessful in communicating with, a student's parent or legal guardian through telephone, mail, and email; and
- E. discussing a negative meal payment balance with a student in the presence of other students.

M.C.L. 380.1272 et seq.

M.C.L. 388.1630d

M.C.L. 388.1631k

42 U.S.C. 1751 et seq.

42 U.S.C. 1771 et seq.

Legal

M.C.L. 380.1272 et seq.

42 U.S.C. 1751 et seq.

42 U.S.C. 1771 et seq.